

# CENTRAL WELD COUNTY WATER DISTRICT BOARD MEETING AGENDA

2235 2<sup>nd</sup> Avenue – Greeley, CO  
JANUARY 18, 2024

970) 352-1284  
1:30 P.M.

James Park, President  
Albert Lind, Vice President  
Katie Strohauer, Treasurer

T.Scott Meining, Director  
Peter Ulrich, Director  
Stan Linker, District Manager

## AGENDA ITEMS:

- ITEM 1: ROLL CALL
- ITEM 2: Public Comment on Non-Agenda Items
- ITEM 3: MINUTES  
A.Approval of Minutes dated JANUARY 18, 2024
- ITEM 4: FINANCIAL REPORTS  
A.Approval of Current Bills  
B.Fund Investments  
C.Budget Reports
- ITEM 5: STAFF REPORTS  
A. Incoming Correspondence  
B. Outgoing Correspondence  
C. Field Report  
D. Consumption & Comparison Report  
E. Revenue & Usage Report  
F. NISP Report  
G. Windy Gap Report  
H. Manager's Report
- ITEM 6: CARTER LAKE FILTER PLANT REPORTS  
A. CLFP Minutes  
B. CLFP Agenda  
C. CLFP Project Updates  
D. CLFP Pre-Treatment Updates
- ITEM 7: NEW BUSINESS  
A. Tap Fee Agreements  
B. NISP – 20<sup>th</sup> Interim Agreement  
C. Table Rock presentation for new Treatment Plant  
D. CW – LT Joint Meeting Attendance and Agenda  
E. Executive Session - §24-6-402(4)(e), C.R.S., concerning negotiations  
F.  
G.  
H.
- ITEM 8: ADJOURNMENT

# **PUBLIC COMMENT**

## **ITEM NO. 2**

**JANUARY 18, 2024**

Public comment will be limited to 30 minutes on the agenda, **with a three minute limit per comment.**

Comments will be read into the public record based on the order in which they are received.

All submitted comments will be shared with all board members.

Public comments are accepted on various agenda items. Comments may be delivered in person during or before the public meeting or submitted electronically through the website at [www.cwcwd.com/contact](http://www.cwcwd.com/contact).

A valid email address is required.

Written comments are accepted up to 1 hour before the start of the public meeting.

Individuals should sign up in person to speak in the Board room. Should the Board receive a significant number of public comment requests related to one or more agenda items it may, at its own discretion, further limit the total time allotted for public comment.

Printed copies of public comments received on a particular matter may be provided upon request.

**NO RESPONSES OR QUESTIONS CAN BE GIVEN NOR ASKED, THIS IS A LISTEN ONLY SESSION FOR THE BOARD**

# MINUTES FOR CWCWD REGULAR BOARD MEETING

ITEM NO. 3A (1-9)

JANUARY 18, 2024

## MINUTES FOR CENTRAL WELD COUNTY WATER DISTRICT REGULAR BOARD MEETING DECEMBER 21, 2023

The Regular meeting of the Board of Directors of Central Weld County Water District was held on Thursday, December 21, 2023, at approximately 1:30 P.M. The meeting was called to order by James W. Park.

Present: James, W. Park, Albert L. Lind, T. Scott Meining, Katie Strohauer and Peter Ulrich; Board Members; Stan Linker, District Manager and Roxanne Garcia. Absent: None

Guests Present: Wesley LaVanchy

**PUBLIC COMMENTS:** None

### **MINUTES:**

The Minutes of the November 16, 2023 meeting were reviewed by the Board. Peter Ulrich moved and T. Scott Meining seconded to approve the Minutes as written. Motion Passed.

### **FINANCIAL REPORTS:**

The financial reports were reviewed for the months of December. The NCC invoice was for the mostly leaks and repairs. The landscaping is completed along with the 2022 audit and final bills were paid. Albert L. Lind moved and Katie Strohauer seconded to approve the financial reports and current bills for payment. Motion Passed.

### **INCOMING CORRESPONDENCE:**

The Board reviewed the Incoming Correspondence.

### **OUTGOING CORRESPONDENCE:**

The Board reviewed the Outgoing Correspondence.

### **FIELD REPORT:**

The Board reviewed and noted the Field Report.

### **CONSUMPTION REPORT:**

The Board reviewed and noted the Consumption Report.

### **USAGE & REVENUE REPORT:**

The Board reviewed and noted the Usage and Revenue Report.

### **NISP:**

To date the District has paid \$11,620,976.00 for it's portion of engineering and fees. The 2024 Budget amount will be \$2,388,750 for the District.

Regular Board Meeting December 21, 2023

**WINDY GAP REPORT:**

Chimney Hollow construction continues at the site and can be monitored via the live stream provided by NCWCD. The construction is past it's halfway point.

**MANAGER's REPORT:**

1) Vault 606 replaced 2) Z Brown completed 90-day probation period successfully 3) all employees are working on completing online cyber training 4) had a meeting with TableRock regarding new treatment plant

**CARTER LAKE FILTER PLANT:**

The average flows for November was 9.7 MGD. The pretreatment design is still being drafted. Waiting for the 16" and 18" valves at the North Plant. The South Plant clarifier media removal of Filters 16 & 19 is complete. Solitude Lake Management treated a second set of samples from Dry Creek with Earthtec algaecide. The results were more promising than the first round. Inspections on the 7MG tank completed Overall tank coating is in great shape. There are some minor areas on the inside and outside of the tank that will need to be recoated. NCC has completed the pipe modifications to the neutralization pump station at the North Plant. Road work at the tak site and shoring up the berm is in progress. The 2024 canal shutdown from NCWCD is scheduled for Feb 5, 2024.

**TAP FEE AGREEMENTS:**

The Board reviewed the Tap Fee Agreements:

	<b>OWNER</b>	<b>TAP SIZE</b>	<b>LOCATION</b>
1	Ritchie & Linda Pyeatt	(2) Budget 5/8"	CR 30/19-21

T. Scott Meining moved and Katie Strohauser seconded to approve the Tap Fee Agreements. Motion passed.

**2024 BUDGET:**

The Board reviewed the 2024 Budget. In accordance with State Law, the Board must approve the Resolution to Appropriate Sums of Money by December 31, 2023, adopt the 2024 Budget, and approve a Resolution to adopt the 2024 Budget. A Supplemental Budget for 2023 will also need to be approved. The required notice has been published in the newspaper and on the District's website.

Regular Board Meeting December 21, 2023

**2024 BUDGET con't:**

			2024 BUDGET Item No. 7B (1-8) December 21, 2023
<b>CENTRAL WELD COUNTY WATER DISTRICT          RESOLUTION/ORDINANCE FOR SUPPLEMENTAL BUDGET          and APPROPRIATION (pursuant to Section 29-1-109, C.R.S.)</b>			
A Resolution/Ordinance appropriating additional sums of money to defray expenses in excess of amounts budgeted for the Central Weld County Water District, Weld County, Colorado.			
WHEREAS, Central Weld County Water District had unanticipated expenses for Water Right purchases as an expense to Capital Outlay.			
WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;			
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS of the CENTRAL WELD COUNTY WATER DISTRICT, WELD COUNTY, COLORADO:			
Section 1. That the 2023 appropriation for Capital Outlay is hereby increased from:			
\$	9,140,900	to	\$ 22,483,150 The additional
\$	13,342,250	was derived from operating revenues which included	
a revenue increase from a rate increase and surcharge increase. The Capital Outlay increased due to the purchase of additional water rights.			
ADOPTED, this 21st day of December, AD, 2023.			
		_____ James W. Park, President	
Attest:		_____ Katie Strohauser, Secretary-Treasurer	
SEAL			

Peter Ulrich moved and Albert L. Lind seconded to Approve the Resolution for Supplemental Budget and Appropriation for 2023. Motion passed.

Regular Board Meeting December 21, 2023

**2024 BUDGET con't:**

		2024 BUDGET Item No. 7B (1-8) December 21, 2023
<b>CENTRAL WELD COUNTY WATER DISTRICT RESOLUTION TO ADOPT BUDGET</b>		
A RESOLUTION SUMMARIZING EXPENITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE CENTRAL WELD COUNTY WATER DISTRICT, WELD COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2023 AND ENDING ON THE LAST DAY OF DECEMBER, 2023		
WHEREAS, the Board of Directors of Central Weld County Water District has appointed Stan Linker, District Manager to prepare and submit a proposed budget to said governing body at the proper time, and;		
WHEREAS, Stan Linker, District Manager has submitted a proposed budget to this governing body on September 21, 2023, for its consideration, and;		
WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on September 21, 2023, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;		
WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.		
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS of the CENTRAL WELD COUNTY WATER DISTRICT, WELD COUNTY, COLORADO:		
That estimated expenditures for each fund are as follows:		
<b>General Fund</b>		
Current Operation Expenses	\$	9,769,250
Capital Outlay	\$	13,035,000
Debt Service	\$	3,510,350
Emergency Reserves	\$	825,000
Bond Reserves	\$	7,115,000
Reserve for Future Cash Expenditures	\$	25,489,600
<b>TOTAL GENERAL FUND</b>	<b>\$</b>	<b>59,744,200</b>
That estimated revenues for each fund are as follows:		
<b>General Fund:</b>		
From unappropriated surpluses	\$	32,779,200
From sources other than general property tax	\$	26,965,000
<b>TOTAL GENERAL FUND</b>	<b>\$</b>	<b>59,744,200</b>

Regular Board Meeting December 21, 2023

**2024 BUDGET con't:**

		2024 BUDGET Item No. 7B (1-8) December 21, 2023
RESOLUTION TO ADOPT BUDGET - Continued		
That the budget as submitted, amended, and hereinabove summarized by fund, hereby is approved and adopted as the budget of CENTRAL WELD COUNTY WATER DISTRICT for the year stated above.		
That the budget hereby approved and adopted shall be signed by the President and the Secretary-Treasurer and made a part of the public records of the District.		
ADOPTED, this 21st day of December, AD, 2023.		
	_____ James W. Park, President	
Attest:	_____ Katie Strohauer, Secretary-Treasurer	
SEAL		

T. Scott Meining moved and Katie Strohauer seconded to Approve the Resolution to Adopt 2024 Budget. Motion passed.

Regular Board Meeting December 21, 2023

**2024 BUDGET con't:**

ITEMS	ACTUAL 2022	PROJECTED 2023	BUDGET 2024
<b>BEGINNING BALANCE</b>			
<b>RES. FUT. CASH EXP.</b>			
Reserves	18,964,174	32,075,000	32,075,000
Restricted	825,000	825,000	825,000
<b>TOTAL</b>	<b>19,789,174</b>	<b>32,900,000</b>	<b>32,900,000</b>
<b>REVENUES:</b>			
Water Service	10,412,425	9,000,000	11,000,000
Surcharge Rates Billed	2,609,596	2,370,000	3,200,000
Bulk Water Sales	253,071	265,000	250,000
Miscellaneous	110,154	1,050,000	175,000
<b>TOTAL</b>	<b>13,385,246</b>	<b>12,685,000</b>	<b>14,625,000</b>
<b>Non-Operating Revenues:</b>			
Revenue from Bond	27,028,428	7,200,000	7,115,000
Water Storage Revenue	675,000	1,050,000	1,150,000
Interest	942,273	1,750,000	1,050,000
<b>TOTAL</b>	<b>28,645,701</b>	<b>10,000,000</b>	<b>9,315,000</b>
<b>Contributions</b>			
Tap Fees	3,496,950	2,900,000	750,000
Raw Water Fee	2,646,979	6,600,000	2,000,000
Advance for Construction	222,017	920,000	275,000
<b>TOTAL</b>	<b>6,365,946</b>	<b>10,420,000</b>	<b>3,025,000</b>
<b>TOTAL REVENUES</b>	<b>48,396,893</b>	<b>33,105,000</b>	<b>26,965,000</b>
<b>OPERATING EXPENSES:</b>			
Salaries	1,008,038	1,100,000	1,175,000
Overtime/Sick/Bonus Pay	75,526	100,000	100,000
Office/Warehouse Expense	263,044	309,000	270,000
Office/Field Utilities	53,003	57,000	55,000
Professional Fees	349,659	380,000	250,000
Insurance	395,341	360,000	398,000
Director Fees/Board Expense	12,111	6,500	7,000
Payroll Taxes	89,161	84,000	87,250
Water Assessments	390,428	425,000	435,000
Operations and Maintenance	1,180,956	2,200,000	1,925,000
Carter Lake Filter Plant	1,684,418	2,100,000	2,300,000
Water Rental	236	39,200	100,000
Automotive	97,998	101,000	80,000
Dry Creek Reservoir	36,126	50,000	55,000
Depreciation	2,200,000	2,200,000	2,532,000
<b>TOTAL</b>	<b>7,836,045</b>	<b>9,511,700</b>	<b>9,769,250</b>
<b>DEBT RETIREMENT:</b>			
Revenue Bonds	3,511,600	3,511,600	3,510,350
<b>TOTAL</b>	<b>3,511,600</b>	<b>3,511,600</b>	<b>3,510,350</b>



Regular Board Meeting December 21, 2023

**2024 BUDGET con't:**

ITEMS	ACTUAL 2022	PROJECTED 2023	BUDGET 2024	
<b>CAPITAL IMPROVEMENTS:</b>				
New Construction	484,025	750,000	430,000	
Filter Plant	517,991	650,000	5,000,000	
Chlorine Booster Station	0	0	500,000	
Rate Study/Master Plan	0	1,500	15,000	
SCADA System - Telemetry	0	2,000	5,000	
NISP	1,662,500	2,022,650	3,300,000	
Frederick 30" waterline design	104,924	100,000	2,000,000	
GIS/GPS Map Updates	117,420	2,000	10,000	
Windy Gap Firming	0	75,000	75,000	
Easements/Land/Building	1,005,010	100,000	100,000	
Water Rights	19,178,085	18,390,000	1,500,000	
Office/Field/Tank Equipment	159,737	390,000	100,000	
	23,229,692	22,483,150	13,035,000	
<b>TOTAL EXPENSES</b>	<b>34,577,337</b>	<b>35,506,450</b>	<b>26,314,600</b>	
Emergency	0	0	0	Per /
Emergency Reserves	825,000	825,000	825,000	has i
Reserve for Future Cash Expenditures	33,752,337	34,681,450	25,489,600	
<b>ENDING BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	
I hereby certify that the above is a true and correct copy of the 2024 Budget, approved and passed by the Board of Directors of Central Weld County Water District, Weld County, Colorado, this 21st day of December, 2023.				
<hr/> Katie Strohauser, Secretary-Treasurer				

Albert L. Lind moved and Peter Ulrich seconded to Adopt the 2024 Budget. Motion passed.

Regular Board Meeting December 21, 2023

**2024 BUDGET con't:**

2024 BUDGET  
 Item No. 7B (1-8)  
 December 21, 2023

**CENTRAL WELD COUNTY WATER DISTRICT  
 RESOLUTION TO APPROPRIATE SUMS OF MONEY**

A RESOLUTION APPROPRIATING SUMS OF MONEY OF THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURCHASE AS SET FORTH BELOW, FOR THE CENTRAL WELD COUNTY WATER DISTRICT, WELD COUNTY, COLORADO, FOR THE 2024 BUDGET YEAR.

WHEREAS, the Board of Directors has adopted the annual budget in accordance with the Local Government Budget Law, on December 21, 2023, and;

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, the 2023 valuation for assessment for the Central Weld County Water District as certified by Weld County Assessors: **\$2,790,136,770** and that for the purpose of meeting all general operating expenses, capital expenditures, and bonds and interest during the 2024 budget year, there is hereby levied a tax of **-.0-** mills upon each dollar of the total valuation for assessment of all taxable property with the District for 2024

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS of the CENTRAL WELD COUNTY WATER DISTRICT, WELD COUNTY, COLORADO:

That the following sums are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated:

Current Operation Expenses	\$ 9,769,250	
Capital Outlay	\$ 13,035,000	
Debt Service	\$ 3,510,350	amou
Emergency Reserves	\$ 825,000	
Bond Reserves	\$ 7,115,000	to da
Reserve for Future Cash Expenditures	\$ 25,489,600	
<b>TOTAL GENERAL FUND</b>	<b>\$ 59,744,200</b>	

ADOPTED, this 21st day of December, AD, 2023.

\_\_\_\_\_  
 James W. Park, President

SEAL

Attest:

\_\_\_\_\_  
 Katie Strohauser, Secretary-Treasurer

Katie Strohauser moved and Albert L. Lind seconded to Approve the Resolution to Appropriate Sums of Money. Motion passed.

Regular Board Meeting December 21, 2023

**BELLA FARM ACCOUNTS:**

Gary Henrickson of Bella Dairy has been in coorespondence with the District Manager regarding the taps and annual allocations for each of his accounts. He currently has 5 different taps and is requesting combining the allotments. The Rules and Regulations of the District does not allow for this but the Board discussed scenarios and a possible solution for the taps owned by Bella Farms and Bella Holsteins.

Tap #148 is on inactive status and will be allowed to have a one-time, permanent transfer of the 300,000 gallons made to either Tap #1986 or Tap #2037. This inactive tap will become null and void in the system and will not be allowed to be reassigned to another parcel or any other existing tap. The current surcharge rate is \$15/per thousand gallons exceeded.

Tap #1651 can be changed to a Quarter tap with an allotment of 57,000 and the remaining 243,000 gallons can be transferred to either Tap #1986 or Tap #2037. This will become a one-time, permanent transfer and will then be subject to the Quarter Surcharge Rate if the annual allocation of 57,000 gallons is exceeded in a water year. The current Quarter surcharge rate is \$35/per thousand gallons exceeded.

Tap #3097 can be changed to a Budget tap with an allotment of 114,000 gallons and the remaining 186,000 gallons can be transferred to either Tap #1986 or Tap #2037. This will become a one-time, permanent transfer and will then be subject to the Budget Surcharge Rate if the annual allocation of 114,000 gallons is exceeded in a water year. The current Budget surcharge rate is \$25/per thousand gallons exceeded.

Mr. Henrickson will need to determine if this is acceptable by January 10, 2024 in order for the office to make the account changes before the next billing cycle.

*At 2:27pm, Peter Ulrich moved and Katie Strohauser seconded to go into Executive Session stating §24-6-402(4)(a), C.R.S., concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest.*

*At 2:55pm, the Board returned from Executive Session.*

There being no further business to be brought before the Board, the meeting was adjourned at approximately 3:05 P.M.

(SEAL)

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Katie Strohauser - Secretary/Treasurer

# **CURRENT BILLS**

**ITEM NO. 4A (1-4)**

**JANUARY 18, 2024**

## **Background Summary:**

Attached for your review are the bills paid for current bills received and paid in January.

**RECURRING BILLS:**

**JANUARY 2024**

Aflac	Insurance	1161.75
Always An Answer	Answering Service	150.27
Atmos Energy	Office/Field Utilities (est.)	700.00
Carter Lake Filter Plant	Dry Creek-1,125.00; Operations - 224,957.23; NC-20,467.00	246,549.23
CEBT	Health Insurance (est.)	21,191.72
City of Greeley	Office Utility (est)	200.00
Colorado Dept. of Revenue	Taxes	2,561.00
Colorado Network Management	Office Exp	1,977.71
Colorado State Treasurer	Unemployment Insurance (Quarterly)	950.40
Comcast	Office Utilities	1,372.24
CorKat	Office Exp	4,738.81
CWCWD Employees	Salaries (est.)	56,000.00
Data Print	UB Bills Postage	1,621.37
First Class Security	Alarm Monitoring (Quarterly)	72.00
First National Bank	Fed/Wholding;Medicare; SS	22,000.00
Greeley Gopher	Office Expense	291.20
Lincoln National	Retirement:Dist-3,755.15; Emp-4,641.84	8,396.99
NCR Payment Solutions	Office Exp	861.40
Poudre Valley REA	Field Utilities (est.)	250.00
RAM Waste	Office/Warehouse maint	88.00
United Power	Field Utilities (est.)	1,100.00
UNCC	M&R	683.70
Verizon Wireless	M&R	1,010.06
Xcel Energy	Office/Field Utilities (est.)	1,000.00
Xerox Corporation	Office Exp	412.69
	<b>SUB TOTAL</b>	<b>375,340.54</b>

Badger Meter	M&R	2,573.81
Buckeye Welding	M&R	30.60
Clear Water Solutions	Professional Fees	1,466.36
DPC Industries	Chlorine Exp	672.29
E470 Highway	Auto Exp	22.25
First National Bank	Office -1,121.37 ; M&R - 131.89	1,253.26
Home Depot	M&R	303.98
Kepner	M&R	13,871.20
LaSalle Oil	Auto Exp	722.39
Little Thompson Water District	Dry Creek Exp	1,299.57
Lohr Inc	M&R	260.00
Northern Colo Water Conservancy Dist	Windy Gap Assessments	28,728.11
Northern Colo Constructors	M&R - 36,443.39; Office - 2,500.00; NC - 4,071.00	43,012.41
NOCO Engineering	Professional Fees	30,210.00
Otem Electronics	Chlorine Exp	374.87
Prairie Mountain Media	Office Exp	35.20
Sam's Club	Office Exp	95.00
UMB Bank	Office Exp	400.00
WEL Consulting	Professional Fees	6,000.00
Weld County Health	Water Samples	477.00
WEX Bank - Fleet	Auto Exp	2,282.46

<b>SUB TOTAL</b>	<b>134,090.76</b>
<b>TOTAL</b>	<b>509,431.30</b>

I have compared the Current Bills with the Checks and recommend payment be made to vendors.  
Any Bills that are questioned will be called out in the Minutes.

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**Board Member**

PAID BILLS DECEMBER 2023

BEG. BALANCE DECEMBER 1, 2023	\$	564,197.51
FUNDS TRANSFER	\$	(1,000,000.00)
DEPOSITS	\$	1,702,910.98
<b>SUB TOTAL</b>	\$	<b>1,267,108.49</b>

Recurring Utilities

Aflac	Insurance	0.00
Always an Answer	Office Exp	156.00
Atmos Energy	Office/Field Utilities	519.78
Carter Lake Filter Plant	Dry Creek-1,125.00; Operations - 149,476.92; NC-67,459.19	218,061.11
CEBT	Health Insurance	21,191.72
City of Greeley	Office Utility	118.93
Colorado Dept. of Revenue	Taxes	7,127.00
Comcast	Office Utilities	1,986.79
Corkat Data	Office Exp	4,738.81
CWCWD Employees	Salaries	133,670.67
DataPrint	Office Exp	1,621.64
First Class Security	Alarm Monitoring (Quarterly)	-
First National Bank	Fed/Wholding;Medicare; SS	46,850.10
Greeley Gopher	Office Expense	291.20
Lincoln National	Retirement	15,043.23
NCR Payment Solutions	Office Exp	861.40
Poudre Valley REA	Field Utilities	282.89
United Power	Field Utilities	1,395.98
UNCC	M&R	874.62
Verizon Wireless	M&R	971.08
Xcel Energy	Office/Field Utilities	835.66
Xerox	Office Exp	1,188.12
	<b>SUB TOTAL</b>	<b>457,786.73</b>

Ace Hardware	M&R	67.13
All Terrian Landscaping	Office/Warehouse Maintenance	48,978.00
BDO USA	Professional Fees	37,000.00
Badger Meter	M&R	14,129.90
Becker Safety	M&R	91.43
Board Member Disbursement	Board Exp	6,514.85
Byars, Richard	M&R - tire damage	1,025.32
Clear Water Solutions	Professional Fees	2,512.50
Colorado Rockies	Office Exp	6,750.00
Colo Special Districts	Insurance	145,621.00
DPC Industries	M&R	20.00
DXP Supercenter	M&R	21.84
First National Bank	Auto Exp-25.00; Office -2,225.65 ; M&R - 2,051.04	4,301.69
Hixon Mfg	M&R	286.56
Home Depot	M&R	25.24
InVision GIS	GIS	435.00
John Deere Financial	M&R	70.01
LaSalle Oil	Auto Exp	1,398.11
Little Thompson Water District	Dry Creek Exp	830.03
Lohr Inc	M&R	260.00
Lube on the Move	Auto Exp	202.56

CURRENT BILLS  
ITEM NO. 4A (1-4)  
JANUARY 18, 2024

M&O Tires	Auto Exp	1,031.25
Northern Colo Constructors	M&R - 67,268.10; NC - 23,696.41; GIS - 8,000; Office - 2,500	101,464.51
NOCO Engineering	Professional Fees (\$31,136.50 reissued from Aug lost ck)	82,988.00
NCWCD	Rule 11 Assessment	3,192.00
Office Depot	Office Exp	187.21
Ottem Electronics	Chlorine Exp	50.00
Pipestone Equip	NC	38,395.00
Starr & Westbrook	Professional Fees	6,195.00
TimberLine Electric	M&R	5,825.00
WEL Consulting	Professional Fees	6,000.00
Weld County Garage	Auto Exp	1,083.46
WEX Bank - Fleet	Auto Exp	3,137.53
Whiteside's	M&R	209.97

**\*Denotes Bills paid after Board meeting\***

Subtotal 520,300.10

**BANK BALANCE DECEMBER 31, 2023** **\$ 289,021.66**



# **FUND INVESTMENTS**

## **ITEM NO. 4B (1-2)**

**JANUARY 18, 2024**

### **Background Summary:**

Attached for your review is the Funds summary for the District.

FUNDS INVESTMENT  
FOR  
FINANCIAL REPORTS

FUNDS

FNBO - Checking Balance	\$ 289,021.66
FNBO - Savings Balance	\$ 3,265,420.45
CD Balance	\$ 495,000.00
Colotrust Balance	\$ 28,412,159.18
CSAFE Balance	\$ 7,184,815.98
<b>TOTAL REVENUE</b>	<b>\$ 39,646,417.27</b>
Less Remaining Expense Balance	\$ (2,709,782.50)
Less Bond Payment	\$ 3,510,350.00
<b>PROJECTED EXPENSES</b>	<b>\$ 800,567.50</b>

<b>BALANCE:</b>
<b>\$ 38,845,849.77</b>

Projected Expenses	SPENT	PROJECTED	BALANCE
7 MG Tank	2,136,349.54	2,136,350.00	0.00
NISP Design	4,962,650.00	4,577,650.00	-385,000.00
NISP Construction	0.00	2,625,000.00	2,625,000.00
Windy Gap Construction	2,279,753.00	2,300,000.00	20,247.00
Water Purchases	60,263,010.00	51,997,680.00	-8,265,330.00
Frederick Waterline Design	263,822.50	300,000.00	36,177.50
Frederick Waterline Construction	0.00	2,700,000.00	2,700,000.00
CLFP PreTreatment Design	637,173.00	1,200,000.00	562,827.00
CLFP PreTreatment Construction	0.00	0.00	0.00
Eastern Regional Treatment Plant Design	203,704.00	200,000.00	-3,704.00
Eastern Regional Treatment Plant Land Purchase	1,000,000.00	1,000,000.00	0.00
	<b>71,746,462.04</b>	<b>69,036,680.00</b>	<b>-2,709,782.50</b>

FUNDS INVESTMENT  
FOR  
FINANCIAL REPORTS

FUNDS INVESTMENT SUMMARY:

Name	Beg Balance	Fund Transfers	Interest	Rate	Current Balance
First Nat'l Checking	\$ 564,197.51	\$ 275,175.85			\$ 289,021.66
First Nat'l Savings	\$ 2,259,235.03	\$ 1,000,000.00	\$ 6,185.42	2.58%	\$ 3,265,420.45
CSAFE Bond Series	\$ 7,150,858.72		\$ 33,957.26	5.57%	\$ 7,184,815.98
Colotrust Prime	\$21,698,381.89	\$ (2,578,925.00)	\$ 86,597.93	5.2147%	\$ 19,206,054.82
Colotrust Plus	\$ 28,709.65		\$ 136.02	5.5601%	\$ 28,845.67
Colotrust Assessments	\$ 312,310.23		\$ 1,390.33	5.2147%	\$ 313,700.56
Colotrust NISP	\$ 6,030,999.07		\$ 28,574.40	5.5601%	\$ 6,059,573.47
Colotrust Retirement Fund	\$ 530,002.00		\$ 2,511.03	5.5601%	\$ 532,513.03
Colotrust Water Rights	\$ 2,933.02		\$ 13.91	5.5601%	\$ 2,946.93
Colotrust Bond Series	\$ 75,226.14		\$ 356.59	5.5601%	\$ 75,582.73
Colotrust Flood	\$ 2,182,601.18		\$ 10,340.79	5.5601%	\$ 2,192,941.97
2013 Paid Flood Expenses	\$ (3,335,011.24)				
Accumulated Flood Interest Rec'd	\$ 267,067.82				
Flood Exp vs. Reimbursed	\$ (1,142,069.27)	Still awaiting approximately \$300,000 +/- to be reimbursed			

Bank Name	Maturity Date	Amount	Term
Advantage Bank	3/25/2024	\$ 95,000.00	15-month term 0.35% previous 0.75%
First Farm Bank	7/20/2024	\$100,000.00	12-month term 0.10% previous 0.05%
First Farm Bank	5/24/2024	\$300,000.00	13-month term 0.10% previous 0.05%
TOTAL		\$495,000.00	

Monthly Revenue Comparison	DEC 2023	2023 YTD	DEC 2022	2022 YTD
CBT Water Service Billed	\$ 693,492	\$ 11,478,850	\$ 542,310	\$ 10,617,099
Raw Water Transfers	\$ 535,704	\$ 6,943,656	\$ 2,295,768	\$ 2,646,979
CBT Tap Fees Received	\$ -	\$ 703,500	\$ 49,000	\$ 1,102,750
Bulk Water Sales	\$ 19,540	\$ 279,240	\$ 24,900	\$ 253,071
MiscWaterSrcv - (LHWD, Verizon, Studies,	\$ 223,138	\$ 2,291,541	\$ 5,536	\$ 785,151
Non-district Tap Fees Received	\$ 29,500	\$ 2,128,000	\$ 41,800	\$ 2,394,200
Line Extension	\$ 17,900	\$ 925,410	\$ 9,700	\$ 222,017
TOTALS	\$ 1,519,274	\$ 24,750,197	\$ 2,969,014	\$ 18,021,267

# **BUDGET REPORT**

**ITEM NO. 4C (1-2)**

**JANUARY 18, 2024**

## **Background Summary:**

Attached for your review is the Budget Report for the District.

CENTRAL WELD COUNTY WATER DISTRICT  
2022 YTD vs. 2023 YTD  
BUDGET REPORTS  
JANUARY 1 - DECEMBER 31, 2023

BUDGET REPORTS  
Item No. 4C (1-2)  
January 18, 2024

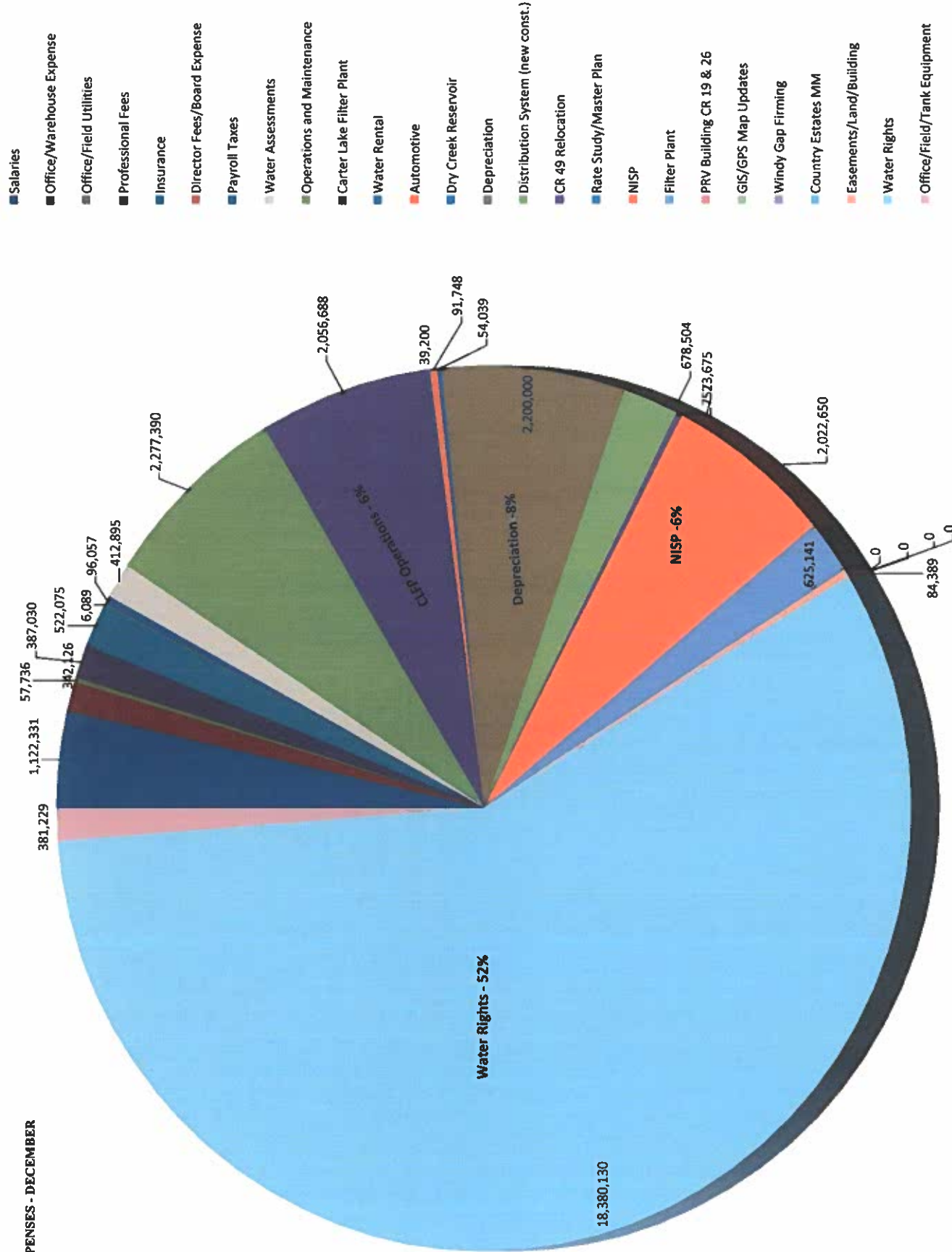
ITEMS	ACTUAL TO 12/31/2022	BUDGET 2023	ACTUAL TO 12/31/2023	2023 in Comparison
				to Prior Year 2022
BEGINNING BALANCE				
Reserves	18,964,174	13,996,117	31,636,942	12,672,768
Restricted	825,000	825,000	825,000	0
<b>TOTAL</b>	<b>19,789,174</b>	<b>14,821,117</b>	<b>32,461,942</b>	<b>12,672,768</b>
<b>REVENUES:</b>				
<b>Operating Revenues:</b>				
Water Service	10,412,425	11,000,000	9,083,292	-1,329,133
Surcharge Rates Billed	2,609,596	2,400,000	2,394,753	-214,843
Bulk Water Sales	253,071	221,000	274,755	21,684
Miscellaneous (30120;30150;30160)	110,154	100,000	1,242,357	1,132,203
<b>TOTAL</b>	<b>13,385,246</b>	<b>13,721,000</b>	<b>12,995,157</b>	<b>-390,089</b>
<b>Non-Operating Revenues:</b>				
Revenue from Bond	27,028,428	40,000,000	7,184,815	-19,843,613
Water Storage Revenue	675,000	1,100,000	1,050,000	375,000
Interest	942,273	450,000	1,860,334	918,061
<b>TOTAL</b>	<b>28,645,701</b>	<b>41,550,000</b>	<b>10,095,149</b>	<b>-18,550,552</b>
<b>Contributions:</b>				
Tap Fees incl. Towns	3,496,950	4,500,000	2,831,500	-665,450
Raw Water Transfers/Capital Advance for Construction (MM; fire hyd.;etc. pd.for by others)	2,646,979	300,000	6,943,656	4,296,677
	222,017	275,000	925,410	703,393
<b>TOTAL</b>	<b>6,365,946</b>	<b>5,075,000</b>	<b>10,700,566</b>	<b>4,334,620</b>
<b>TOTAL REVENUES</b>	<b>48,396,893</b>	<b>60,346,000</b>	<b>33,790,872</b>	<b>-14,606,021</b>
<b>OPERATING EXPENSES:</b>				
Salaries	1,008,038	1,150,000	1,122,331	114,293
Overtime/Sick/Bonus Pay	75,526	100,000	66,388	-9,138
Office/Warehouse Expense	263,044	255,000	342,126	79,082
Office/Field Utilities	53,003	35,000	57,736	4,733
Professional Fees	349,659	300,000	387,030	37,371
Insurance	395,341	385,000	522,075	126,734
Director Fees/Board Expense	6,350	7,000	6,089	-261
Payroll Taxes	89,161	85,000	96,057	6,896
Water Assessments	390,428	425,000	412,895	22,467
Operations and Maintenance	1,180,956	1,200,000	2,277,390	1,096,434
Carter Lake Filter Plant	1,684,418	2,100,000	2,056,688	372,270
Water Rental	236	100,000	39,200	38,964
Automotive	97,998	93,000	91,748	-6,250
Dry Creek Reservoir	38,126	300,000	54,039	15,913
Depreciation	2,200,000	2,100,000	2,200,000	0
<b>TOTAL</b>	<b>7,832,284</b>	<b>8,635,000</b>	<b>9,731,792</b>	<b>1,899,508</b>
<b>DEBT RETIREMENT:</b>				
Bond Loan Repayment	3,511,600	3,507,850	3,507,850	-3,750
<b>TOTAL</b>	<b>3,511,600</b>	<b>3,507,850</b>	<b>3,507,850</b>	<b>-3,750</b>
<b>CAPITAL IMPROVEMENTS:</b>				
Distribution System (new const.)	484,025	500,000	678,504	194,479
Frederick 30" Waterline design	104,924	2,000,000	73,675	-31,249
Rate Study/Master Plan	0	24,000	752	752
NISP	1,662,500	3,118,900	2,022,650	360,150
Filter Plant	517,991	1,000,000	625,141	107,150
GIS/GPS Map Updates	117,420	123,000	0	-117,420
Windy Gap FIRMING	0	75,000	0	0
Chlorine Booster Stations	0	500,000	0	0
SCADA/Telemetry	0	75,000	0	0
Easements/Land/Building	1,005,010	100,000	84,389	-920,621
Water Rights	19,178,085	1,500,000	18,380,130	-797,955
Office/Field/Tank Equipment	159,737	125,000	381,229	221,492
<b>TOTAL</b>	<b>23,229,692</b>	<b>9,140,900</b>	<b>22,246,470</b>	<b>-983,222</b>
<b>TOTAL EXPENSES</b>	<b>34,573,576</b>	<b>21,283,750</b>	<b>35,486,112</b>	<b>912,536</b>

CENTRAL WELD COUNTY WATER DISTRICT  
2023 BUDGET vs. 2023 ACTUAL  
BUDGET REPORTS  
JANUARY 1 - DECEMBER 31, 2023

BUDGET REPORTS  
Item No. 4C (1-2)  
January 18, 2024

ITEMS	ACTUAL	BUDGET	ACTUAL TO	OVER OR	% OF
	2022	2023	12/31/2023	(UNDER) BUDGET 2023	BUDGET 2023
<b>BEGINNING BALANCE</b>					
Reserves	18,964,174	13,996,117	31,636,942	17,640,825	
Restricted	825,000	825,000	825,000	0	
<b>TOTAL</b>	<b>19,789,174</b>	<b>14,821,117</b>	<b>32,461,942</b>	<b>17,640,825</b>	
<b>REVENUES</b>					
<b>Operating Revenues:</b>					
Water Service	10,412,425	11,000,000	9,083,292	-1,916,708	83%
Surcharge Rates Billed	2,609,596	2,400,000	2,394,753	-5,247	100%
Bulk Water Sales	253,071	221,000	274,755	53,755	124%
Miscellaneous	110,154	100,000	1,242,357	1,142,357	1242%
<b>TOTAL</b>	<b>13,385,246</b>	<b>13,721,000</b>	<b>12,995,157</b>	<b>-725,843</b>	<b>95%</b>
<b>Non-Operating Revenues:</b>					
Revenue from Bond	27,028,428	40,000,000	7,184,815	-32,815,185	18%
Water Storage Revenue	675,000	1,100,000	1,050,000	-50,000	0%
Interest	942,273	450,000	1,860,334	1,410,334	413%
<b>TOTAL</b>	<b>28,645,701</b>	<b>41,550,000</b>	<b>10,095,149</b>	<b>-31,454,851</b>	<b>24%</b>
<b>Contributions</b>					
Tap Fees	3,496,950	4,500,000	2,831,500	-1,668,500	63%
Raw Water/Capital	2,646,979	300,000	6,943,656	6,643,656	0%
Advance for Construction	222,017	275,000	925,410	650,410	337%
<b>TOTAL</b>	<b>6,365,946</b>	<b>5,075,000</b>	<b>10,700,566</b>	<b>5,625,566</b>	<b>211%</b>
<b>TOTAL REVENUES</b>	<b>48,396,893</b>	<b>60,346,000</b>	<b>33,790,872</b>	<b>-26,555,128</b>	<b>56%</b>
<b>OPERATING EXPENSES:</b>					
Salaries	1,008,038	1,150,000	1,122,331	-27,669	98%
Overtime/Sick/Bonus Pay	75,526	100,000	66,388	-33,612	66%
Office/Warehouse Expense	263,044	255,000	342,126	87,126	134%
Office/Field Utilities	53,003	35,000	57,736	22,736	165%
Professional Fees	349,659	300,000	387,030	87,030	129%
Insurance	395,341	385,000	522,075	137,075	136%
Director Fees/Board Expense	12,111	7,000	6,089	-911	87%
Payroll Taxes	89,161	85,000	96,057	11,057	113%
Water Assessments	390,428	425,000	412,895	-12,105	97%
Operations and Maintenance	1,180,956	1,200,000	2,277,390	1,077,390	190%
Carter Lake Filter Plant	1,684,418	2,100,000	2,056,688	-43,312	98%
Water Rental	236	100,000	39,200	-60,800	39%
Automotive	97,998	93,000	91,748	-1,252	99%
Dry Creek Reservoir	36,126	300,000	54,039	-245,961	18%
Depreciation	2,200,000	2,100,000	2,200,000	100,000	105%
<b>TOTAL</b>	<b>7,836,045</b>	<b>8,635,000</b>	<b>9,731,792</b>	<b>1,096,792</b>	<b>113%</b>
<b>DEBT RETIREMENT:</b>					
Bond Loan Repayment	3,511,600	3,507,850	3,507,850	0	0%
<b>TOTAL</b>	<b>3,511,600</b>	<b>3,507,850</b>	<b>3,507,850</b>	<b>0</b>	<b>0%</b>
<b>CAPITAL IMPROVEMENTS:</b>					
Distribution System (new const.)	484,025	500,000	678,504	178,504	136%
Frederick 30" Waterline design	104,924	2,000,000	73,675	-1,926,325	0%
Rate Study/Master Plan	0	24,000	752	-23,248	3%
NISP	1,662,500	3,118,900	2,022,650	-1,096,250	0%
Filter Plant	517,991	1,000,000	625,141	-374,859	63%
GIS/GPS Map Updates	117,420	123,000	0	-123,000	0%
Windy Gap Firing	0	75,000	0	-75,000	0%
Chlorine Booster Stations	0	500,000	0	-500,000	0%
SCADA/Telemetry	0	75,000	0	-75,000	0%
Easements/Land/Building	1,005,010	100,000	84,389	-15,611	84%
Water Rights	19,178,085	1,500,000	18,380,130	16,880,130	1225%
Office/Field/Tank Equipment	159,737	125,000	381,229	256,229	305%
<b>TOTAL</b>	<b>23,229,692</b>	<b>9,140,900</b>	<b>22,246,470</b>	<b>13,105,570</b>	<b>243%</b>
<b>TOTAL EXPENSES</b>	<b>34,577,337</b>	<b>21,283,750</b>	<b>35,486,112</b>	<b>14,202,362</b>	<b>167%</b>

**EXPENSES - DECEMBER**



# INCOMING CORRESPONDENCE

**ITEM NO. 5A**

**JANUARY 18, 2024**

	<i>NAME</i>	<i>LOCATION</i>	<i>DATE</i>	<i>DESCRIPTION</i>
1	Dan Baker	CR 35 & 46	12/11/23	Add Serve Letter and commercial development study
2	DR Horton Homes	CR 9/14-16	12/27/23	Relocating three taps from Mr. Nelson to Town of Frederick for irrigation purposes
3				
4				



# OUTGOING CORRESPONDENCE

## ITEM NO. 5B

JANUARY 18, 2024

### Water Service:

Responded that water service can be made available provided all requirements of NCWCD and the Bureau are satisfied to the following:

	<i>NAME</i>	<i>LOCATION</i>	<i>DATE</i>	<i>PRICE</i>	<i>DESCRIPTION</i>
1	Ryan Buchanan	CR 19 & 20	12/1/23	N/A	Can Serve
2	Knudson-Fazio LLC	CR 20/13-15	12/15/23	\$269,500	2 Fire Hydrants
3	Hayden Outdoors Real Est	CR 34/33-35	12/18/23	\$84,000 @	2 Homes
4	Vidler Water	CR 34/33-35	12/18/23	\$84,000 @	2 Homes
5	Jason & Kari Hebert	CR 20/13-15	12/18/23	\$4,200	Relocated Tap 3460
6	City of Dacono	Hwy 52/York & Colo	12/20/23	\$238,200	Master Meter
7					

### Additional Water Service:

Responded that water service is currently available and additional service can be provided to property, provided all requirements of NCWCD and the Bureau are satisfied.

	<i>NAME</i>	<i>LOCATION</i>	<i>DATE</i>	<i>PURPOSE</i>	<i>DESCRIPTION</i>
1	Denette Vonasek	CR 16 & 21	12/20/23	Rec Exempt	
2	Daniel & Debra Baker	CR 35/46-48	12/28/23	Rec Exempt	
3					
4					

### Non-Opp Letters:

Responded that the District will not approve or disapprove the installation of any water well to serve land within the service area of the District unless there is a direct impact from the drilling of the well.

	<i>NAME</i>	<i>LOCATION</i>	<i>DATE</i>	<i>PRICE</i>	<i>DESCRIPTION</i>
1					
2					

### Additional Notifications:

	<i>Name and Company</i>	<i>Date</i>	<i>Transmittal</i>
1	Arctic Energy; 7500 Johnson Dr	12/11/23	Transmitted policy in regards to landscaping or debris near or on top of meter pit.
2	Bella Farms	12/27/23	Transmitted Board options for combining allotments from five taps TBD by 1/10/2024.
3			

# FIELD REPORT

## ITEM NO. 5C

**JANUARY 18, 2024**

### Background Summary:

The following is a summary of the field activities:

<b>LOCATES:</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUNE</b>	<b>JULY</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>
Received	513	576	1179	1000	768	757	731	791	696	795	677	563
Cleared	313	383	827	712	551	529	570	645	442	632	382	272
Standby	99	56	127	91	106	98	59	22	57	48	101	74
Completed	88	89	112	63	96	159	58	63	145	103	128	139
<b>WORKORDERS:</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUNE</b>	<b>JULY</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>
Past Due Accts	55	64	32	99	78	48	92	69	67	57	91	58
Terminations	1	0	2	3	3	4	2	2	2	4	1	1
Restorations	1	0	1	3	2	6	2	2	2	4	1	1
Service Calls	45	55	62	33	70	60	36	81	74	68	58	31

<b>Tap #</b>	<b>NEW METER SET LOCATIONS</b>	<b>Name</b>
<b>Tap #</b>	<b>LEAK REPAIR LOCATIONS</b>	<b>Repair Summary</b>
	County Road 16/15-17	
	County Road 36 & 29	Bore 8" line and air vac – Bella Farms
859	7343 County Road 16	Pulled new service line across road
<b>MONTHLY MAINTENANCE</b>		<b>MONTHLY MAINTENANCE</b>
Completed 6 final reads		Checked chlorine & pH levels throughout the District.
Maintenance and daily checks @ vaults, pump stations and tanks.		Chlorine Station maintenance
Fire hydrant maintenance & repair throughout the District.		Continuing to work on Backflow Program.
PRV Surveys throughout the District and Tank surveys.		Beacon transmitter changes
Verifying GIS/GPS Mapping to actual infrastructure.		DBP sampling
Meter, regulator, and check valve replacement		
Hwy 66 & CR 21 Relocation		
Bella Estates – Advanced Const CR 36		

**BOARD ACTION SUGGESTED:** Information Only

# CONSUMPTION REPORT

ITEM NO. 5D (1-2)

JANUARY 18, 2024

## Background Summary:

Attached is a copy of the Consumption Report and Consumption Comparison Report for the month of December.

**BOARD ACTION SUGGESTED:** Information Only

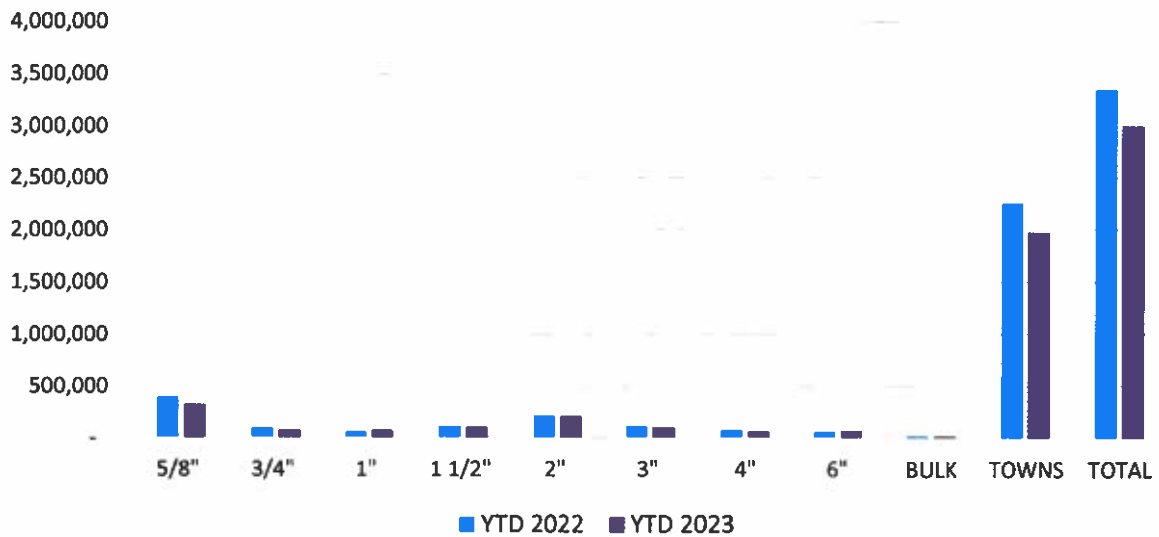
Consumption Report

		YTD	YTD		
		2022	2023	DIFF.	%
172	DACONO	280,073	240,784	-39,289	-14%
147	FIRESTONE	799,646	629,213	-170,433	-21%
939	FREDERICK	635,973	614,798	-21,175	-3%
1377	GILCREST	32,972	29,122	-3,850	-12%
176	KERSEY	55,307	48,625	-6,682	-12%
1361	LASALLE	94,044	79,788	-14,256	-15%
1011	MILLIKEN	176,746	173,689	-3,057	-2%
1411	PLATTEVILLE	134,699	111,969	-22,730	-17%
1675	ARISTOCRAT	35,138	33,771	-1,367	-4%
9800	JOHNSTOWN	4,637	8,147	3,510	0%
	<b>TOTAL</b>	<b>2,249,235</b>	<b>1,969,906</b>	<b>-279,329</b>	

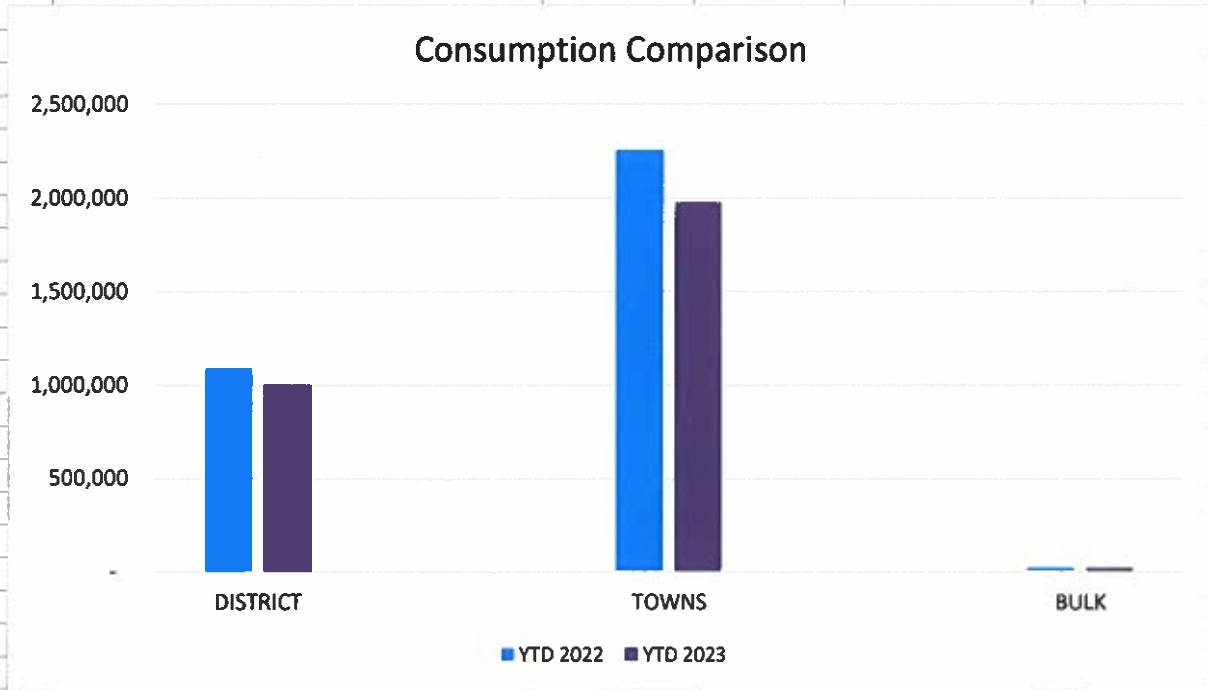
		YTD	YTD		
		2022	2023	DIFF.	%
	5/8"	383,347	316,454	-66,893	-17%
	3/4"	87,926	75,027	-12,899	-15%
	1"	55,909	70,854	14,945	27%
	1 1/2"	107,811	102,225	-5,586	-5%
	2"	211,880	205,825	-6,055	-3%
	3"	108,128	101,397	-6,731	-6%
	4"	70,302	61,060	-9,242	-13%
	6"	57,869	63,724	5,855	10%
	BULK	14,665	15,365	700	5%
	<b>TOWNS</b>	<b>2,249,235</b>	<b>1,969,906</b>	<b>-279,329</b>	<b>-12%</b>
	<b>TOTAL</b>	<b>3,347,072</b>	<b>2,981,837</b>	<b>-365,235</b>	

Consumption Report



Consumption Report

	YTD 2022	YTD 2023	DIFF.
DISTRICT	1,083,172	996,566	(86,606)
TOWNS	2,249,235	1,969,906	(279,329)
BULK	14,665	15,365	700



# REVENUE & USAGE REPORT

**ITEM NO. 5E (1-2)**

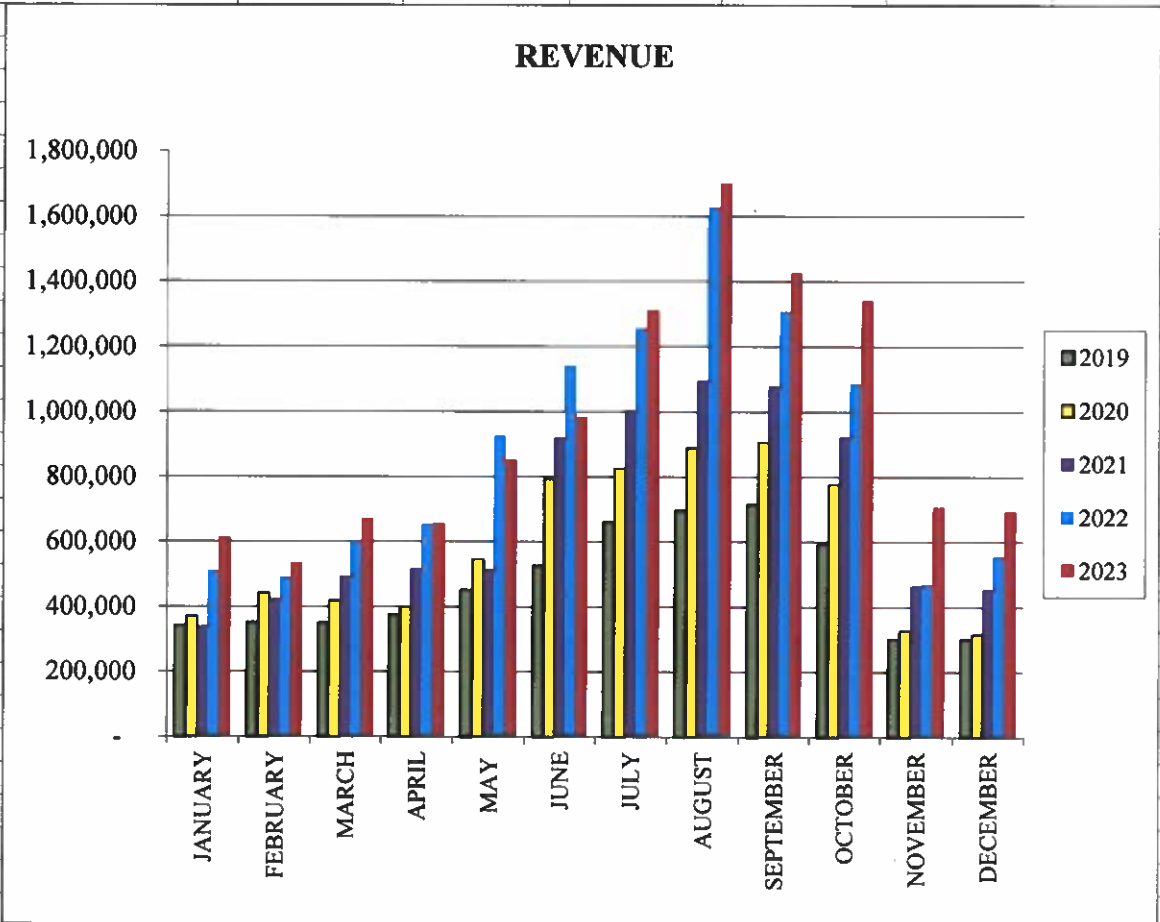
**JANUARY 18, 2024**

## **Background Summary:**

Attached is a copy of the Monthly Revenue Report and Usage Report for the month of December.

**BOARD ACTION SUGGESTED:** Information Only

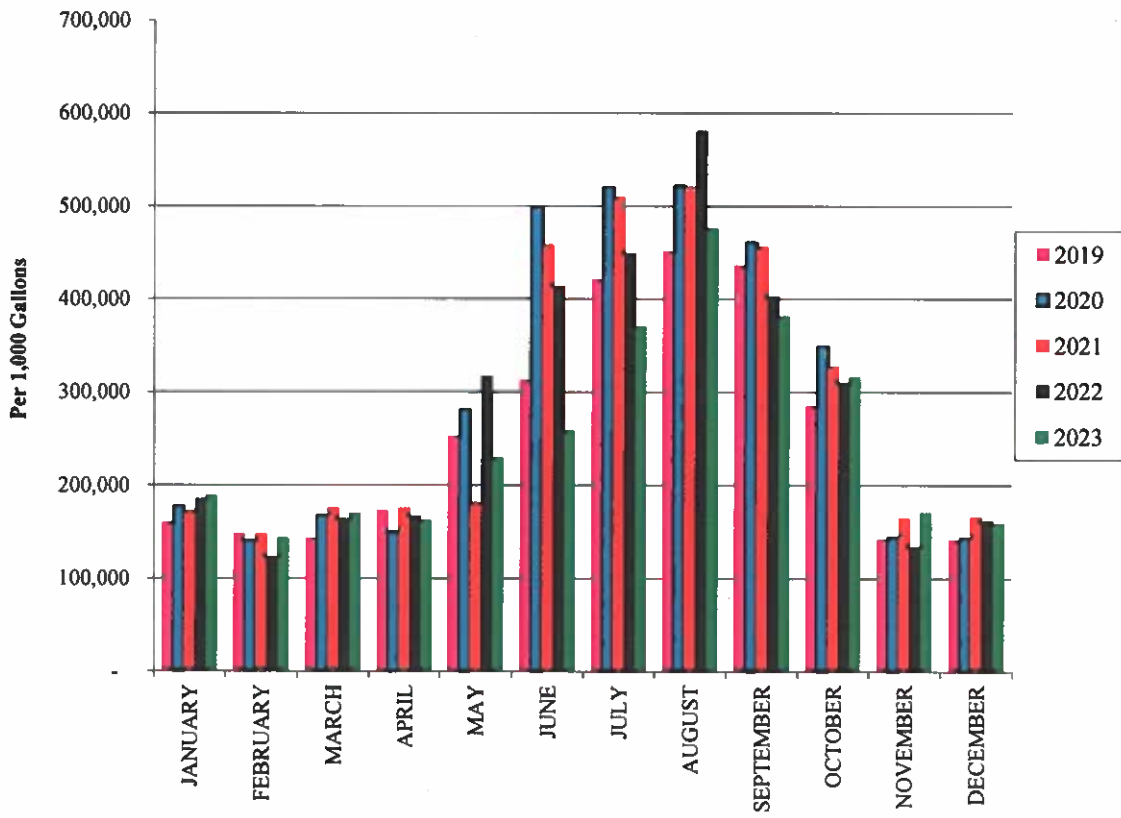
MONTHLY WATER REVENUE	2019	2020	2021	2022	2023	Current YR
						Surcharge Revenue
JANUARY	340,194	369,893	338,025	508,649	612,547	24,552
FEBRUARY	350,792	440,763	421,523	488,766	533,881	60,720
MARCH	348,589	417,841	492,163	601,294	668,646	129,185
APRIL	374,965	397,674	514,711	651,456	655,026	131,810
MAY	449,561	544,741	513,378	925,395	851,898	166,707
JUNE	524,721	792,738	920,110	1,140,257	982,749	223,502
JULY	659,280	824,558	1,002,430	1,256,895	1,309,850	259,226
AUGUST	694,813	888,285	1,095,425	1,626,914	1,699,019	400,681
SEPTEMBER	713,120	904,971	1,078,731	1,307,153	1,424,855	412,099
OCTOBER	591,757	775,240	920,732	1,087,515	1,340,385	559,946
NOVEMBER	300,487	326,092	462,638	468,179	705,692	135
DECEMBER	299,061	313,952	451,937	554,623	693,492	26,190
YTD TOTAL	5,647,340	6,996,748	8,211,803	10,617,096	11,478,040	2,394,753
YTD AVERAGE	470,612	583,062	684,317	884,758	956,503	



5E(1)

MONTHLY WATER USAGE	2019	2020	2021	2022	2023	5 YEAR AVERAGE
	JANUARY	159,766	177,413	171,669	185,259	
FEBRUARY	147,362	140,273	147,275	123,109	143,473	140,298
MARCH	142,658	167,439	174,891	164,097	169,170	163,651
APRIL	172,736	149,984	175,079	167,080	162,122	165,400
MAY	252,075	281,045	181,329	316,182	229,160	251,958
JUNE	312,030	498,727	458,385	413,419	258,045	388,121
JULY	421,019	520,402	509,655	449,321	370,389	454,157
AUGUST	451,036	522,034	520,590	580,577	476,270	510,101
SEPTEMBER	435,756	460,979	455,713	402,717	381,001	427,233
OCTOBER	284,954	349,211	327,275	310,226	316,114	317,556
NOVEMBER	141,496	144,354	164,473	133,955	170,130	150,882
DECEMBER	141,239	143,306	165,297	161,581	158,988	154,082
YTD TOTAL	3,062,127	3,555,167	3,451,631	3,407,523	3,023,005	274,991
YTD AVERAGE	255,177	296,264	287,636	283,960	251,917	

MONTHLY WATER USAGE



5E(2)



# **NISP REPORT**

## **ITEM NO. 5F**

**JANUARY 18, 2024**

### **Background Summary:**

The cost estimate for the NISP project had been updated to a total amount of n-early \$2 billion. To date, the District has spent \$11,620,976.00. The participants of NISP have agreed to spend more than \$16 million to develop the recreation site and have purchased the former KOA campground to create camping opportunities. The State 401 Certification has been received from CDPHE and has been upheld by the Colorado Water Quality Control Commission. Thirty percent designs of Glade Reservoir and HWY 287 are complete.

The amount to be paid for the District is currently \$187,589,850 with a large payment of over \$10 million due in 2029.

The 2024 Budget amount for the District will be \$2,388,750.

### **BOARD ACTION SUGGESTED:**

Information Only.

# **WINDY GAP REPORT**

**ITEM NO. 5G**

**JANUARY 18, 2024**

## **Background Summary:**

Chimney Hollow Reservoir construction has begun and is anticipated to take four years and water will begin to be stored in the reservoir in 2025. They have reached the half way point of the project.

## **BOARD ACTION SUGGESTED:**

Information Only.

# MANAGER'S REPORT

## ITEM NO. 5H

JANUARY 18, 2024

### Background Summary:

- Cyber security training for all employees
- Need to update computer for meter reading
- Auditor discussion
- 

### BOARD ACTION SUGGESTED:

Information Only.

# **CARTER LAKE FILTER PLANT MINUTES**

**ITEM NO. 6A (1-2)**

**JANUARY 18, 2024**

## **Background Summary:**

Please review the Carter Lake Filter Plant Minutes from December.

**BOARD ACTION SUGGESTED:** Information Only.

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF CARTER LAKE FILTER PLANT**

The regular monthly meeting of the Board of Directors was held at the Carter Lake Filter Plant Office on Wednesday, December 13, 2023. Attendance was as follows:

**Board of Directors**

**Staff/Guests in Attendance**

Al Lind, President	Present	Rick Whittet	CLFP General Manager
Ryan Heiland, Vice President	Present	Darrell Larson	CLFP Plant Superintendent
Steve Brandenburg, Secretary/Treasurer	Present	Bryan Bebermiss	CLFP Chief Operator
Scott Meining	Present	Lisa Everson	CLFP Office Manager
Katie Strohauer	Present	Stan Linker	CWCWD District Manager
Larry Brandt	Present	Amber Kauffman	LTWD District Manager
		Josh Cook	NoCo Engineering
		Lisa Mulligan	TCW Risk Management
		Mark Carlson	TCW Risk Management

**CALL TO ORDER:**

President Lind called the meeting to order at 4:37 p.m.

**REVIEW OF AGENDA ITEMS:**

It was moved by Director Brandenburg and seconded by Director Heiland for an Executive Session to occur at the end of the meeting pursuant to: § 24-6-402(4)(f), C.R.S. to discuss personnel matters. The motion carried.

**PUBLIC COMMENT ON NON-AGENDA ITEMS:**

There were no public comments.

**REVIEW OF THE MEETING MINUTES OF PRIOR BOARD MEETING:**

The minutes from the previous Board Meeting were reviewed.

It was moved by Director Meining and seconded by Director Strohauer to approve the meeting minutes of the November 8, 2023, Board Meeting. The motion carried.

**INSURANCE PROPOSAL PRESENTATION:**

Ms. Lisa Mulligan and Mr. Mark Carlson of TCW Risk Management gave a presentation to the Board concerning their proposal to provide insurance to the Plant.

**FINANCIAL REVIEW:**

The financial reports from November were reviewed.

It was moved by Director Brandt and seconded by Director Brandenburg to approve the November Financials as presented. The motion carried.

**PROJECT UPDATE:**

Mr. Cook reviewed his project report and updated the Board on the current projects. Mr. Cook reported there was erosion that had occurred below the South Plant building which was discovered during excavation for the pipeline installation. The eroded areas must be filled in, which would be a change order for the project. The amount of fill needed was unclear at this time.

Director Brandenburg requested a project schedule with major milestones for the Pretreatment Expansion Project be prepared for the next Board Meeting.

Mr. Larson reviewed his report on the current projects being completed in house.

**OPERATIONS AND MAINTENANCE REPORT:**

Mr. Bebermiss presented the O & M report for the month of November.

**WATER QUALITY REPORT:**

Mr. Bebermiss presented the Water Quality report for November, all parameters were within acceptable limits.

**MANAGER'S REPORT:**

Mr. Whittet reviewed the Manager's Report.

**It was moved by Director Meining and seconded by Director Heiland to approve the 2023 Audit Engagement letter from BDO with a cost of \$24,500 plus any additional expenses. The motion carried.**

**It was moved by Director Heiland and seconded by Director Strohauer to approve the TCW Property & Liability Insurance Proposal with the additional Terrorism Coverage, and the Worker's Compensation Proposal for 2024. The motion carried.**

**DISTRICT MANAGER'S QUESTIONS AND COMMENTS:**

Ms. Kauffman informed the Board that LTWD audits are less expensive since they switched auditors.

**DIRECTOR REPORTS:**

Director Brandenburg had follow up questions about prior discussions concerning treating Dry Creek for the upcoming season and being proactive about the water quality from Carter Lake.

**EXECUTIVE SESSION:**

**The Board went into Executive Session at 6:45 p.m. to discuss Personnel Matters regarding the Manager's Performance Review. The Board came out of Executive Session at 7:04 p.m. Mr. Whittet was invited into the meeting and the Board issued him a salary increase. Mr. Whittet thanked the Board.**

**There being no other business, the meeting was adjourned at 7:15 p.m.**

Respectfully Submitted,

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Secretary

# **CARTER LAKE FILTER PLANT AGENDA**

**ITEM NO. 6B**

**JANUARY 18, 2024**

## **Background Summary:**

Please review the Carter Lake Filter Plant Agenda for January.

**BOARD ACTION SUGGESTED:** Information Only.



# Carter Lake Filter Plant

7100 W. County Rd 8-E Berthoud, Colorado 80513

**Directors:** Al Lind Jr. | Ryan Heiland | Steven Brandenburg | Scott Meining | Katie Strohauer | Larry Brandt

**Plant Manager:** Rick Whittet

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## Regular Board Meeting Agenda January 10, 2024 – 4:30 P.M.

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1. **Call to Order**
2. **Review of Agenda Items**
3. **Public Comment on Non-Agenda Items**
4. **Review of Meeting Minutes of Prior Board Meeting** Page 2
5. **Financial Review** Page 5
6. **Project Update** Page 19
7. **Operations and Maintenance Report** Page 22
8. **Water Quality Report** Page 23
9. **Manager's Report** Page 24
10. **District Manager's Questions and Comments**
11. **Director Reports**
12. **Adjournment**



# CARTER LAKE FILTER PLANT PROJECT UPDATE

**ITEM NO. 6C (1-19)**

**JANUARY 18, 2024**

## Summary:

<b>Financials</b>	Year to date total revenues for December were less than budgeted for revenue and less than budgeted for expenses
<b>South Plant</b>	Initiated an extended shutdown of the S Plant on 12/12/23 for annual maintenance and the pre-treatment expansion piping project The East and West recycle ponds were drained and cleaned The Clearwell and all but two filters have been cleaned, inspected, and drained for extended shutdown Painting on filters 17 & 18 in house while the plant is shutdown. Both filters have been pressure washed and are being prepped for paint.
<b>North Plant</b>	Received quotes from Wesco and Epoxy Colorado for recoating the floor. LSI called on 12/19/23 to fix some scada communication issues
<b>Lake Level</b>	As of 12/31/2023, the lake level was 85,900 AF
<b>Flows</b>	Average daily demand for Dec was 9.5 MGD, up from 9.1 in 2022
<b>Dry Creek</b>	Waiting on control panel submittal The VFD for the pump should be delivered soon Pump delivery is still late March or early April Pipe delivery is in February Completion date is estimated at April 2024
<b>5 MG Tank</b>	Bids will be going out for recoating the tank
<b>7 MG Tank</b>	Preconstruction meeting with Connell on Jan 9 <sup>th</sup> Tanco does not want to do the repairs that are required
<b>SCADA</b>	Logical Systems Inc was contracted for the scada upgrade which is in progress
<b>2024 Canal</b>	The 2024 canal shutdown from NCWCD is scheduled for Feb 5, 2024

**BOARD ACTION SUGGESTED:** As appropriate by Board.



# **Carter Lake Filter Plant**

## **AGENDA ITEM SUMMARY**

**ITEM NUMBER: 5**

**SUBJECT: December Financial Review**

**STAFF: Rick Whittet, Plant Manager & Lisa Everson, Office Manager**

**ACTION REQUEST: Approval of December Financials**

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- **Review of December Financials:**
  - December operations revenue was \$278,810.
  - December total expenses were \$301,598.
  
- **Review of Estimated Year End Financials:**
  - 2023 operations revenue was \$3,865,134, which was \$20,215 under the amended budget.
  - 2023 total expenses were \$3,618,781, which was \$125,495 under the amended budget.
  
- **January 2024:**
  - Payment for the Property & Liability Insurance Policy was processed earlier this week.

**CARTER LAKE FILTER PLANT**  
**Balance Sheet**  
**As of December 31, 2023**

Accrual Basis

	<b>Dec 31, 23</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
100500 · PETTY CASH	295.72
101000 · CASHBANK ACCOUNT	345,809.28
105000 · COLOTRUST SAVINGS	21,622.68
<b>Total Checking/Savings</b>	367,727.68
<b>Accounts Receivable</b>	
110000 · ACCOUNTS RECEIVABLE	471,994.22
<b>Total Accounts Receivable</b>	471,994.22
<b>Total Current Assets</b>	839,721.90
<b>Fixed Assets</b>	
121000 · FILTER PLANT PROPERTY	10,730,794.88
121200 · WITHDRAW FACILITIES	17,579.00
121400 · VEHICLES & EQUIPMENT PURCHASE	153,124.54
121500 · SOUTH PLANT CONTROL SYSTEM	206,353.35
121600 · STORAGE TANKS	899,151.06
121800 · REAL PROPERTY	5,000.00
122000 · PROPERTY -FILTER HOUSE	39,461.04
122200 · AUTOMOBILE EQUIPMENT	53,645.15
122400 · SOUTH PLANT CHLORINE SCRUBBER	12,679.00
122600 · OFFICE EQUIPMENT	3,427.00
123000 · ACCUMULATED DEPRECIATION	-6,505,667.95
124000 · PRE-TREATMENT PROJECT	-9,258.40
124600 · DRY CREEK PROJECTS	0.01
<b>Total Fixed Assets</b>	5,606,288.68
<b>Other Assets</b>	
126000 · INVENTORY	391,883.49
<b>Total Other Assets</b>	391,883.49
<b>TOTAL ASSETS</b>	<b>6,837,894.07</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
200000 · ACCOUNTS PAYABLE	93,807.93
<b>Total Accounts Payable</b>	93,807.93

**CARTER LAKE FILTER PLANT**  
**Balance Sheet**  
**As of December 31, 2023**

Accrual Basis

	<b>Dec 31, 23</b>
<b>Other Current Liabilities</b>	
200100 · PAYROLL TAXES PAYABLE	-308.48
200200 · STATE WITHHOLDING TAX	4,223.00
202000 · ACCRUED COMP. ABSENCES	167,169.55
202100 · ACCRUED WAGES PAYABLE	5,328.62
	<b>176,412.69</b>
<b>Total Other Current Liabilities</b>	
<b>Total Current Liabilities</b>	<b>270,220.62</b>
<b>Total Liabilities</b>	<b>270,220.62</b>
<b>Equity</b>	
211000 · CAPITAL CONSTRUCTION -LTWD	4,053,223.64
211100 · CAP CONSTRUCTION -CWCWD	4,064,674.35
220000 · RETAINED EARNINGS	-1,256,664.99
30000 · Opening Balance Equity	-65,937.98
32000 · RetainedEarnings	-676,506.17
Net Income	448,884.60
	<b>6,567,673.45</b>
<b>Total Equity</b>	
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>6,837,894.07</b>



**CARTER LAKE FILTER PLANT**  
**Profit & Loss Budget Overview**  
**December 2023**

Accrual Basis

	Dec 23	Budget	\$ Over Budget	Jan - Dec 23	YTD Budget	\$ Over Budget	Annual Budget
<b>613000 - UTILITIES</b>							
<b>608000 - COMMUNICATIONS</b>							
608100 - TELEPHONE SERVICE	482.90	504.00	-21.10	5,200.89	6,050.00	-849.11	6,050.00
608200 - CELLULAR SERVICE	254.65	4,035.00	-3,780.35	3,051.95	6,895.00	-3,843.05	6,895.00
<b>Total 608000 - COMMUNICATIONS</b>	<b>737.55</b>	<b>4,539.00</b>	<b>-3,801.45</b>	<b>8,252.84</b>	<b>12,945.00</b>	<b>-4,692.16</b>	<b>12,945.00</b>
<b>613100 - ELECTRICITY</b>							
613400 - NORTH PLANT	9,489.28	7,500.00	1,989.28	115,952.56	120,000.00	-4,047.44	120,000.00
613700 - SOUTH PLANT	4,845.60	5,500.00	-654.40	60,661.02	63,250.00	-2,588.98	63,250.00
613800 - PLANT HOUSE	117.78	100.00	17.78	1,193.16	1,550.00	-356.84	1,550.00
<b>Total 613100 - ELECTRICITY</b>	<b>14,452.66</b>	<b>13,100.00</b>	<b>1,352.66</b>	<b>177,806.74</b>	<b>184,800.00</b>	<b>-6,993.26</b>	<b>184,800.00</b>
<b>614000 - PROPANE</b>							
614100 - NORTH PLANT	557.78	1,108.00	-550.22	11,201.56	19,608.00	-8,406.44	19,608.00
614200 - SOUTH PLANT	889.28	0.00	889.28	11,683.33	14,205.00	-2,521.67	14,205.00
614300 - PLANT HOUSE	423.41	0.00	423.41	1,280.01	1,782.00	-501.99	1,782.00
<b>Total 614000 - PROPANE</b>	<b>1,870.47</b>	<b>1,108.00</b>	<b>762.47</b>	<b>24,164.90</b>	<b>35,595.00</b>	<b>-11,430.10</b>	<b>35,595.00</b>
<b>Total 613000 - UTILITIES</b>	<b>17,060.68</b>	<b>18,747.00</b>	<b>-1,686.32</b>	<b>210,224.48</b>	<b>233,340.00</b>	<b>-23,115.52</b>	<b>233,340.00</b>
<b>615000 - PAYROLL</b>	118,154.13	122,622.60	-4,468.47	1,000,292.28	1,062,729.00	-62,436.72	1,062,729.00
615500 - PAYROLL TAXES	9,038.79	11,771.45	-2,732.66	76,519.83	90,863.00	-14,343.17	90,863.00
615600 - STATE UNEMPLOYMENT	0.00	0.00	0.00	1,905.06	3,188.00	-1,282.94	3,188.00
<b>616100 - INSURANCE</b>							
605800 - PROPERTY & LIABILITY	0.00	0.00	0.00	222,992.00	200,000.00	22,992.00	200,000.00
605800 - WORKERS COMPENSATION	0.00	0.00	0.00	13,223.00	13,000.00	223.00	13,000.00
614000 - HEALTH	25,976.90	29,044.09	-3,067.19	292,201.66	348,529.00	-56,327.34	348,529.00
<b>Total 616100 - INSURANCE</b>	<b>25,976.90</b>	<b>29,044.09</b>	<b>-3,067.19</b>	<b>528,416.66</b>	<b>561,529.00</b>	<b>-33,112.34</b>	<b>561,529.00</b>
<b>616500 - RETIREMENT CONTRIBUTION</b>	5,052.45	3,529.00	1,523.45	42,418.76	42,348.00	70.76	42,348.00
<b>Total Expense</b>	<b>301,597.84</b>	<b>223,496.39</b>	<b>78,101.45</b>	<b>3,618,781.19</b>	<b>3,845,405.64</b>	<b>-226,624.45</b>	<b>3,845,405.64</b>
<b>Net Income</b>	<b>127,691.85</b>	<b>56,048.30</b>	<b>71,643.55</b>	<b>448,884.60</b>	<b>155,359.80</b>	<b>293,524.80</b>	<b>155,359.80</b>

**CARTER LAKE FILTER PLANT**  
**Invoices to Districts**  
**As of December 31, 2023**

<u>Date</u>	<u>Invoice #</u>	<u>District</u>	<u>Memo</u>	<u>Amount</u>	<u>Paid</u>
12/15/2023	1969	CWCWD	PRETREATMENT DESIGN	13,746.80	✓
12/15/2023	1970	LTWD	PRETREATMENT DESIGN	13,746.80	✓
12/15/2023	1971	CWCWD	DRY CREEK PUMP STATION	5,206.27	✓
12/15/2023	1972	LTWD	DRY CREEK PUMP STATION	5,206.27	✓
12/15/2023	1973	CWCWD	7MG TANK PROJECT	665.50	✓
12/15/2023	1974	LTWD	7MG TANK PROJECT	665.50	✓
12/15/2023	1975	CWCWD	N PLANT VALVE REPLACEMENT	21,040.00	✓
12/15/2023	1976	LTWD	N PLANT VALVE REPLACEMENT	21,040.00	✓
12/31/2023	1977	CWCWD	DECEMBER WATER USAGE (INCLUDES QTR4 FUNDING)	224,957.23	
12/31/2023	1978	LTWD	DECEMBER WATER USAGE (INCLUDES QTR4 FUNDING)	203,852.99	
12/31/2023	1979	CWCWD	ROAD/BERM IMPROVEMENT PROJECT	20,467.00	
12/31/2023	1980	LTWD	ROAD/BERM IMPROVEMENT PROJECT	20,467.00	
12/31/2023	1981	CWCWD	DRY CREEK -ELECTRICAL	1,125.00	
12/31/2023	1982	LTWD	DRY CREEK -ELECTRICAL	1,125.00	

**TOTAL DISTRICT INVOICES**

**\$ 553,311.36**

**TOTAL CURRENT ACCOUNTS RECEIVABLE**

**\$ 471,994.22**

CARTER LAKE FILTER PLANT  
Check Register  
As of December 31, 2023

Num	Date	Name	Memo	Amount
101000		CASHBANK ACCOUNT		
BILL PAY	12/29/2023	EVOQUA WATER TECHNOLOGY	CHEMICALS	48,621.60
BILL PAY	12/05/2023	NOCO ENGINEERING CO	DRY CREEK PUMP STATION	45,825.70
BILL PAY	12/29/2023	MUNICIPAL TREATMENT EQUIP	N PLANT VALVE REPLACEMENT	42,080.00
BILL PAY	12/29/2023	USALCO	CHEMICALS	41,832.00
BILL PAY	12/29/2023	WESCO	PIPE EXPANSION FOR PRETREATMENT	33,831.25
BILL PAY	12/05/2023	CEBT	EMPLOYEE INSURANCE	25,976.90
BILL PAY	12/12/2023	MARMAC WATER	CHEMICALS	20,230.83
BILL PAY	12/12/2023	WESCO	MEDIA REMOVAL	19,770.00
25563	12/12/2023	DPC INDUSTRIES, INC.	CHEMICALS	14,984.21
BILL PAY	12/12/2023	POUDRE VALLEY REA	UTILITIES -ELECTRIC	14,452.66
BILL PAY	12/05/2023	HARCROS CHEMICALS INC.	CHEMICALS	14,365.00
BILL PAY	12/29/2023	ROCKY MTN ELECTRIC	ELECTRICAL SERVICES	4,672.71
BILL PAY	12/29/2023	CARDMEMBER SERVICE	CREDIT CARD PURCHASES	3,436.67
25575	12/29/2023	CORKAT DATA SOLUTIONS	IT SUPPORT	3,150.00
25576	12/29/2023	GOPHER EXCAVATING INC.	HOUSE SEWER LINE REPAIR	2,985.00
BILL PAY	12/05/2023	POUDRE VALLEY REA	ELECTRICITY -DRY CREEK	2,250.00
BILL PAY	12/29/2023	HACH COMPANY	LABORATORY SUPPLIES	1,647.37
25557	12/05/2023	SCHRADER PROPANE	UTILITIES -PROPANE	1,241.32
25562	12/12/2023	CUMMINS ROCK MOUNTAIN	PARTS & HARDWARE	790.76
25564	12/12/2023	HACH COMPANY	LABORATORY SUPPLIES	780.27
25559	12/12/2023	BRAY SALES	PARTS & HARDWARE	693.30
25558	12/06/2023	MALLORY SAFETY & SUPPLY	FIT TEST	635.00
25573	12/29/2023	CINTAS CORPORATION	SAFETY / AED SERVICES	569.13
BILL PAY	12/29/2023	CH DIAGNOSTIC/CONSULTING	WATER QUALITY	525.00
25569	12/14/2023	JUSTIN KANE	REIMBURSEMENT	390.00
25566	12/12/2023	JOHNSTOWN CLOTHING	CLOTHING PURCHASE	344.14
BILL PAY	12/12/2023	ELVINA AND YOUSAF LLC	FUELS -GASOLINE	319.68
25574	12/29/2023	COLLINS COMMUNICATIONS	REPLACEMENT RADIO	280.97
BILL PAY	12/12/2023	REPUBLIC SERVICES	TRASH REMOVAL	263.34
BILL PAY	12/12/2023	VERIZON	COMMUNICATIONS -CELLULAR	254.65
BILL PAY	12/12/2023	NAPA OF BERTHOUD	PARTS & HARDWARE	248.89
BILL PAY	12/12/2023	CLEARFLY	COMMUNICATIONS -TELEPHONE	238.34
BILL PAY	12/05/2023	HOME DEPOT	PARTS & HARDWARE	215.40
BILL PAY	12/05/2023	OFFICE DEPOT CREDIT PLAN	OFFICE SUPPLIES	205.27
BILL PAY	12/12/2023	TECHNOLINK OF THE ROCKIES	PHONE REPAIRS	165.75
BILL PAY	12/15/2023	CENTURYLINK	COMMUNICATIONS -TELEPHONE	145.35
25561	12/12/2023	CORKAT DATA SOLUTIONS	OFFICE 365 SUBSCRIPTION FEE	124.50
25555	12/05/2023	CHRISTOPHER VAUGHN	JEANS REIMBURSEMENT 2023	120.00
25560	12/12/2023	CINTAS CORPORATION	FIRST AID BOOKS	100.00
BILL PAY	12/05/2023	CENTURYLINK	COMMUNICATIONS -TELEPHONE	99.21
25567	12/12/2023	USABLUEBOOK	LAB SUPPLIES	96.51
BILL PAY	12/11/2023	BES BUSINESS EQUIPMENT	COPIER LEASE	60.00
25568	12/12/2023	WELD COUNTY HEALTH DEPT	WATER QUALITY	59.00
25554	12/05/2023	BERTHOUD ACE HARDWARE	PARTS & HARDWARE	57.45
25571	12/29/2023	BATTERIES PLUS	PARTS & HARDWARE	50.30
25572	12/29/2023	BERTHOUD ACE HARDWARE	PARTS & HARDWARE	44.86
25578	12/29/2023	WAGNER WELDING SUPPLY	LABORATORY SUPPLIES	24.13
25556	12/05/2023	MALLORY SAFETY & SUPPLY	VOID:	

OPERATIONS TOTAL:

\$349,254.42



CARTER LAKE FILTER PLANT  
Check Register  
As of December 31, 2023

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
DIRECT DEPOSIT	12/1/2023	DIRECT DEPOSIT	PAYROLL PERIOD 11/17/23-11/30/23	\$31,255.54
DIRECT DEPOSIT	12/15/2023	DIRECT DEPOSIT	PAYROLL PERIOD 12/1/23-12/14/23	\$30,058.61
DIRECT DEPOSIT	12/29/2023	DIRECT DEPOSIT	PAYROLL PERIOD 12/15/23-12/28/24	\$31,706.73
DIRECT DEPOSIT	12/29/2023	LIND, ALBERT L	BOARD MEMBER REIMBURSEMENT	\$151.30
25570	12/29/2023	STROHAUER, KATIE	BOARD MEMBER REIMBURSEMENT	\$135.58
DIRECT DEPOSIT	12/29/2023	MEINING, T. SCOTT	BOARD MEMBER REIMBURSEMENT	\$131.65
DIRECT DEPOSIT	12/29/2023	BRANDENBURG, STEVEN	BOARD MEMBER REIMBURSEMENT	\$108.07
DIRECT DEPOSIT	12/29/2023	HEILAND, RYAN	BOARD MEMBER REIMBURSEMENT	\$100.21
DIRECT DEPOSIT	12/29/2023	BRANDT, LARRY	BOARD MEMBER REIMBURSEMENT	\$23.79
ACH PAYMENT	12/1/2024	FEDERAL PR TAX	PAYROLL TAXES	\$9,335.22
ACH PAYMENT	12/15/2024	FEDERAL PR TAX	PAYROLL TAXES	\$9,381.20
ACH PAYMENT	12/29/2024	FEDERAL PR TAX	PAYROLL TAXES	\$9,622.16
ACH PAYMENT	12/4/2023	COLORADO WITHHOLDING TAXES	PAYROLL TAXES	\$3,880.00
25577	12/29/2023	LINCOLN NATIONAL LIFE	457 CONTRIBUTION	\$6,519.81
<b><u>PAYROLL TOTAL</u></b>				<b><u>\$132,409.87</u></b>
<b><u>TOTAL EXPENSES</u></b>				<b><u>\$481,664.29</u></b>

**Deposit Summary**  
As of December 31, 2023

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Deposits</u>
101000 · CASHBANK ACCOUNT				
DIRECT DEPOSIT	12/13/2023	CWCWD	NOV WATER, DRY CREEK, CAPITAL PROJ	\$177,402.54
DIRECT DEPOSIT	12/15/2023	LTWD	NOV WATER, DRY CREEK, CAPITAL PROJ	\$155,624.10
DIRECT DEPOSIT	12/22/2023	CWCWD	CAPITAL PROJECTS	\$40,658.57
DIRECT DEPOSIT	12/29/2023	LTWD	CAPITAL PROJECTS	\$40,658.57
	12/31/2023	INDEPENDENT FINANCIAL	INTEREST INCOME	\$377.51
<b><u>CHECKING TOTAL:</u></b>				<b><u>\$414,721.29</u></b>
<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Deposits</u>
105000 · COLOTRUST SAVINGS				
	12/31/2023	COLOTRUST	INTEREST INCOME	\$101.96
<b><u>SAVINGS TOTAL:</u></b>				<b><u>\$101.96</u></b>

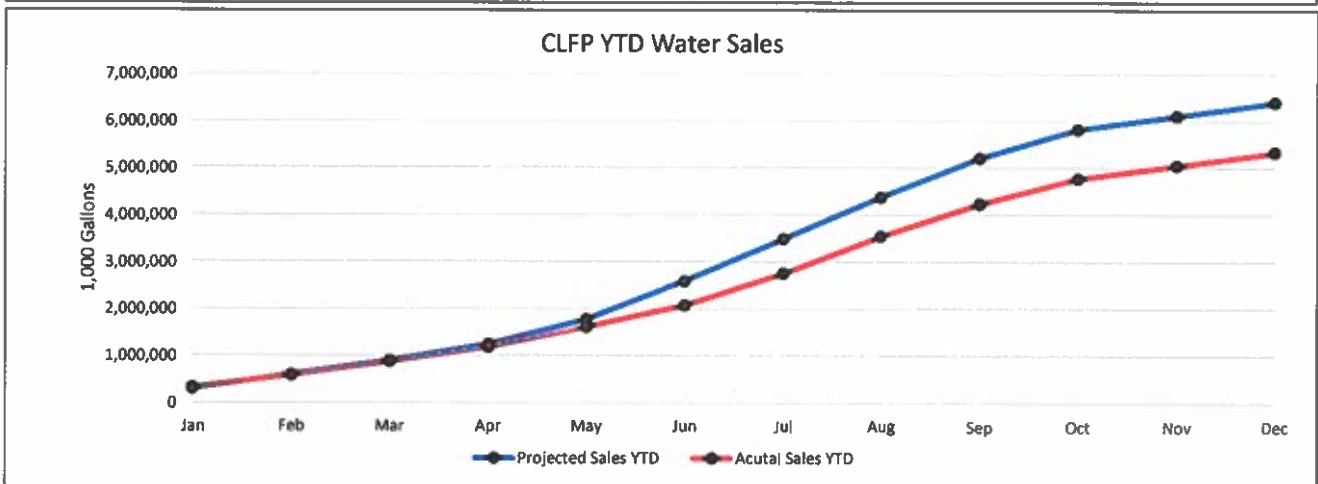
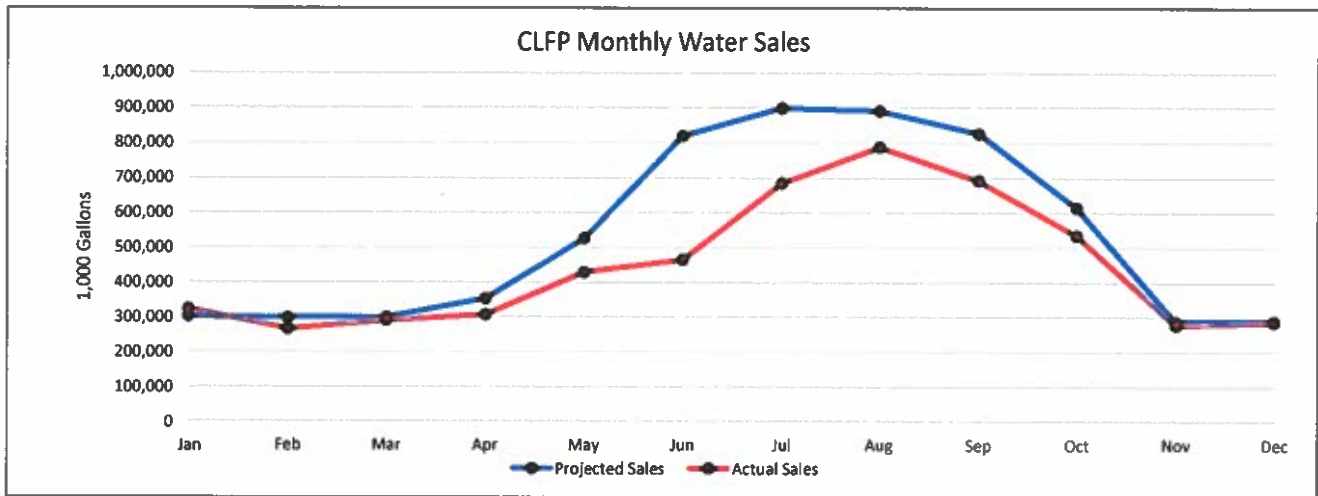
Carter Lake Filter Plant  
Credit Card Purchase Orders

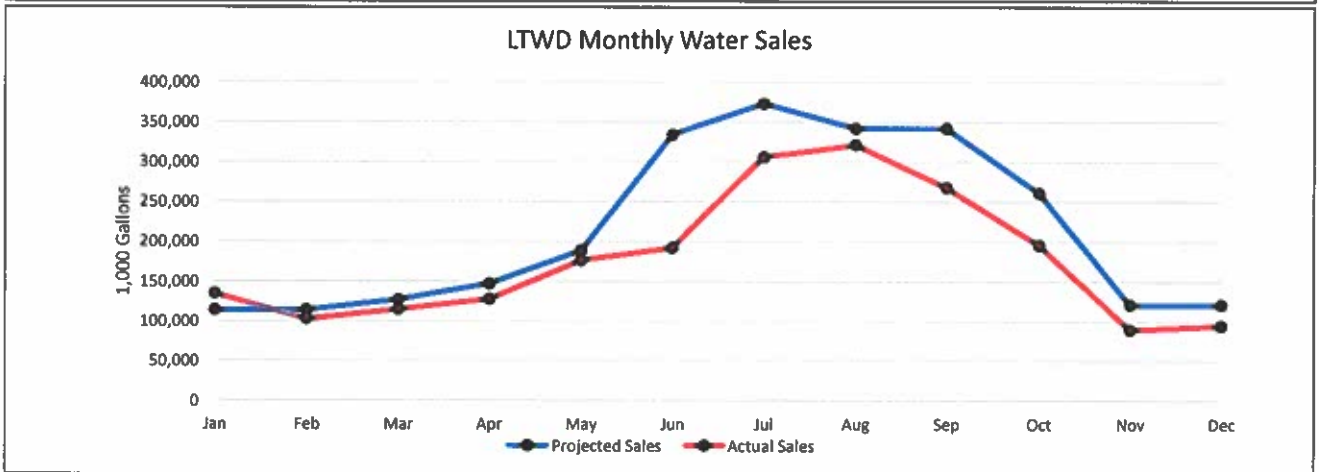
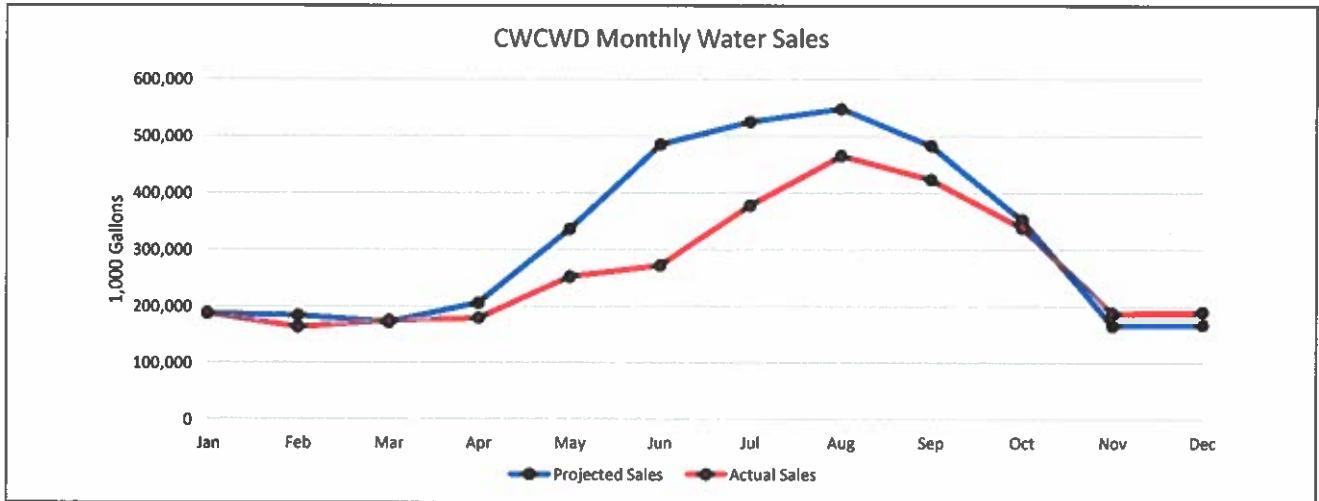
<u>VISA - December Statement</u>				
<u>Date of Purchase</u>	<u>Vendor Name</u>	<u>Item(s)</u>	<u>Memo</u>	<u>Cost</u>
11/6	Generator Guru	Fuel injection pipe		\$150.78
11/6	Generator Guru	Transaction fee		\$4.52
11/6	USPS	Postage	Water sample	\$4.06
11/6	Quickbooks	Payroll subscription fee		\$108.00
11/8	King Soopers	Board snacks		\$25.77
11/15	LogMeIn	Annual fee	Annual subscription fee	\$349.99
11/27	Jax	Coffee mugs for staff		\$324.85
11/27	Scheel's	Coffee mugs for staff		\$38.48
11/29	Hewlett Packard	2 Replacement computers		\$1,772.22
12/4	Intuit	Payroll annual fee		\$658.00
<b>Total</b>				<b>\$ 3,436.67</b>

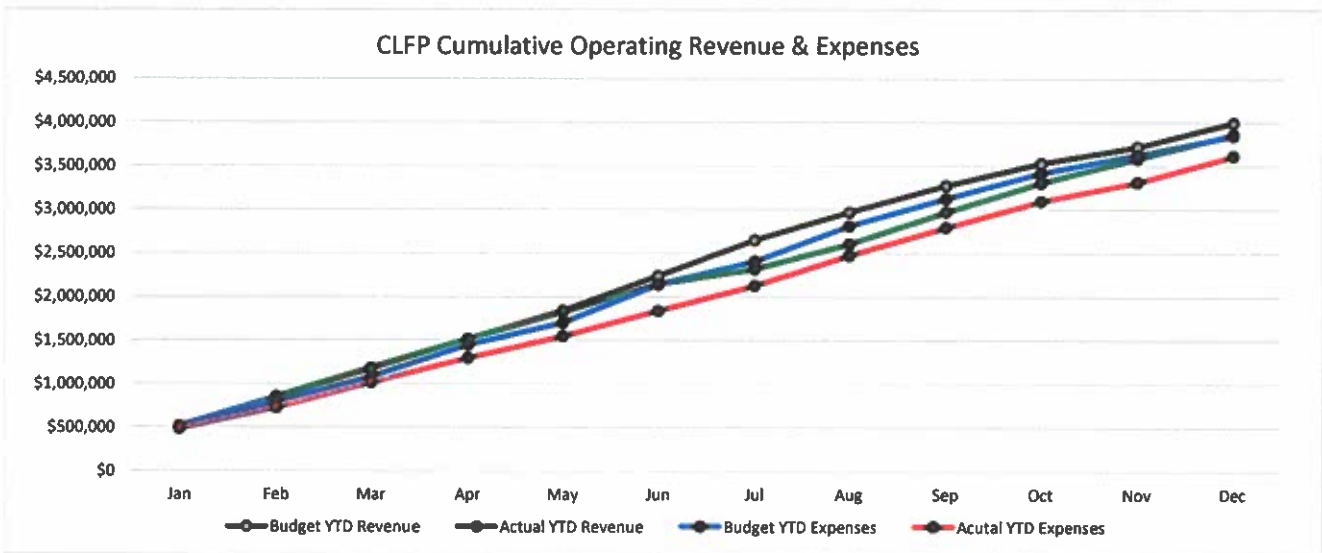
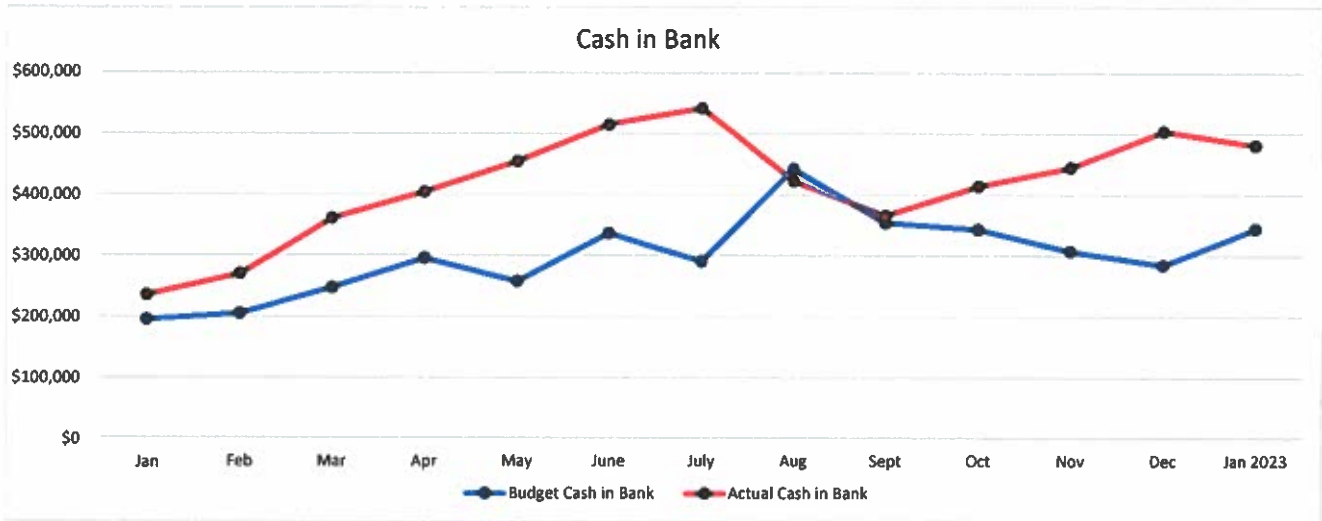
<u>Office Depot - November Statement</u>			
<u>Date of Purchase</u>	<u>Item(s)</u>	<u>Memo</u>	<u>Cost</u>
10/23	Replacement office chair		\$ 95.29
10/30	Envelopes, paper		\$ 109.98
10/31	Paper refund	lost in transit	\$ (79.99)
11/2	Paper	reorder	\$ 79.99
<b>Total</b>			<b>\$ 109.98</b>

**Carter Lake Filter Plant Operations Fund Summary - 2023**

Month	Water Sales (1,000 Gallons)		Dollars Billed		Expenses		Net Gain / Loss	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Jan	301,553	323,369	\$511,754	\$516,553	\$501,584	\$481,726	\$10,170	\$34,827
Feb	297,843	265,675	\$333,379	\$333,379	\$291,004	\$242,587	\$42,375	\$90,792
Mar	298,803	290,216	\$333,379	\$333,379	\$285,203	\$289,880	\$48,176	\$43,499
Apr	353,066	307,079	\$333,379	\$333,379	\$371,167	\$283,255	(\$37,788)	\$50,124
May	526,125	428,941	\$331,748	\$310,367	\$252,481	\$250,108	\$79,267	\$60,259
Jun	819,659	464,456	\$396,325	\$318,180	\$442,667	\$291,697	(\$46,342)	\$26,484
Jul	898,861	684,377	\$413,749	\$170,715	\$262,470	\$289,944	\$151,279	(\$119,229)
Aug	890,551	787,838	\$318,768	\$291,400	\$407,031	\$347,506	(\$88,263)	(\$56,105)
Sep	826,024	691,782	\$304,572	\$368,192	\$315,336	\$319,994	(\$10,764)	\$48,198
Oct	614,259	534,560	\$257,984	\$333,603	\$293,781	\$303,174	(\$35,797)	\$30,429
Nov	287,000	278,070	\$185,987	\$277,175	\$208,532	\$218,043	(\$22,545)	\$59,133
Dec	288,758	285,501	\$279,527	\$278,810	\$219,983	\$301,598	\$59,544	(\$22,788)
<b>YTD Total</b>	<b>6,402,502</b>	<b>5,341,864</b>	<b>\$4,000,550</b>	<b>\$3,865,134</b>	<b>\$3,851,239</b>	<b>\$3,619,511</b>	<b>\$149,311</b>	<b>\$245,623</b>



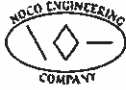




**Carter Lake Filter Plant Actual Usage and Billing - 2023**

<b>Little Thompson Water District</b>									
Month	Water (1,000 Gallons)					Dollars		Dollars	
	Actual Sales	Actual Sales YTD	Actual Billed	Actual Billed YTD	Actual Credit Bal YTD	Fixed Rate Charges	Variable Rate Charges	Actual Dollars Billed	Actual Dollars Billed YTD
Jan	134,845	134,845	656,236	656,236	521,391	\$108,000.00	\$144,371.89	\$252,371.89	\$252,371.89
Feb	102,551	237,395	215,417	871,653	634,257	\$108,000.00	\$47,391.67	\$155,391.67	\$407,763.56
Mar	114,926	352,321	215,417	1,087,069	734,748	\$108,000.00	\$47,391.67	\$155,391.67	\$563,155.23
Apr	127,745	480,066	215,417	1,302,486	822,420	\$108,000.00	\$47,391.67	\$155,391.67	\$718,546.89
May	176,295	656,361	176,295	1,478,781	822,420	\$108,000.00	\$38,784.85	\$146,784.85	\$865,331.74
Jun	192,285	848,646	192,285	1,671,066	822,420	\$108,000.00	\$42,302.70	\$150,302.70	\$1,015,634.44
Jul	305,917	1,154,563	-105,293	1,565,773	411,210	\$108,000.00	-\$23,164.47	\$84,835.53	\$1,100,469.97
Aug	321,438	1,476,000	115,833	1,681,605	205,605	\$108,000.00	\$25,483.24	\$133,483.24	\$1,233,953.21
Sep	267,720	1,743,720	267,720	1,949,325	205,605	\$108,000.00	\$58,898.33	\$166,898.33	\$1,400,851.53
Oct	195,649	1,939,369	195,649	2,144,974	205,605	\$108,000.00	\$43,042.78	\$151,042.78	\$1,551,894.31
Nov	89,539	2,028,908	89,539	2,234,513	205,605	\$108,000.00	\$19,698.48	\$127,698.48	\$1,679,592.79
Dec	94,786	2,123,694	94,786	2,329,299	205,605	\$108,000.00	\$20,852.99	\$128,852.99	\$1,808,445.78
<b>Total</b>	<b>2,123,694</b>		<b>2,329,299</b>			<b>\$1,296,000.00</b>	<b>\$512,445.78</b>	<b>\$1,808,445.78</b>	

<b>Central Weld County Water District</b>									
Month	Water (1,000 Gallons)					Dollars		Dollars	
	Actual Sales	Actual Sales YTD	Actual Billed	Actual Billed YTD	Actual Credit Bal YTD	Fixed Rate Charges	Variable Rate Charges	Actual Dollars Billed	Actual Dollars Billed YTD
Jan	188,524	188,524	709,915	709,915	521,391	\$108,000.00	\$156,181.33	\$264,181.33	\$264,181.33
Feb	163,124	351,649	318,125	1,028,040	676,392	\$108,000.00	\$69,987.54	\$177,987.54	\$442,168.86
Mar	175,290	526,939	318,125	1,346,165	819,226	\$108,000.00	\$69,987.54	\$177,987.54	\$620,156.40
Apr	179,334	706,273	318,125	1,664,291	958,017	\$108,000.00	\$69,987.54	\$177,987.54	\$798,143.94
May	252,646	958,919	252,646	1,916,937	958,017	\$108,000.00	\$55,582.17	\$163,582.17	\$961,726.11
Jun	272,171	1,231,090	272,171	2,189,108	958,017	\$108,000.00	\$59,877.62	\$167,877.62	\$1,129,603.73
Jul	378,460	1,609,550	-100,549	2,088,559	479,009	\$108,000.00	-\$22,120.72	\$85,879.28	\$1,215,483.01
Aug	466,400	2,075,951	226,896	2,315,455	239,504	\$108,000.00	\$49,917.06	\$157,917.06	\$1,373,400.07
Sep	424,062	2,500,013	424,062	2,739,517	239,504	\$108,000.00	\$93,293.73	\$201,293.73	\$1,574,693.81
Oct	338,911	2,838,924	338,911	3,078,428	239,504	\$108,000.00	\$74,560.44	\$182,560.44	\$1,757,254.25
Nov	188,531	3,027,455	188,531	3,266,960	239,504	\$108,000.00	\$41,476.92	\$149,476.92	\$1,906,731.17
Dec	190,715	3,218,170	190,715	3,457,675	239,504	\$108,000.00	\$41,957.23	\$149,957.23	\$2,056,688.40
<b>Total</b>	<b>3,218,170</b>		<b>3,457,675</b>			<b>\$1,296,000.00</b>	<b>\$760,688.40</b>	<b>\$2,056,688.40</b>	



# Memorandum

To: Carter Lake Filter Plant  
From: Josh Cook, P.E.  
Subject: Engineer's Report

Attn: Board of Directors  
Date: January 5, 2024

## Projects:

### Dry Creek Pump Station

- Majority of the submittals are complete. We are still waiting on a control panel submittal and a few minor submittals.
- The VFD for the pump should be delivered in the next week.
- Pump delivery is still late March or early April.
- Pipe delivery will be in February.
- Completion Date is estimated at April of 2024, currently.

## Pretreatment

### Bullet Points for DAF Pretreatment Progress

- AWC DAF Submittals are ~60% complete
  - AWC has started the purchasing process with recent approvals
- AWC DAF Design sufficient to progress DAF Pretreatment Building design to ~20%
- DAF Pretreatment Report to CDPHE (Basis of Design) is ~90% complete with plans to submit by end of March 2024.
- Electrical Designer solidified to start electrical design for Pretreatment & Filter Expansion in December 2023 with Cross Canyon Engineering
- Architectural Design for South Filter Expansion progress to ~50% complete.
- Mechanical Design for South Filter Expansion progress to ~25%
- Civil Yard Piping and Pretreatment Building positioning progress to ~25%
- Overall Plans & Specifications progress to ~35% with goal for 60% by end of March 2024.
- Equipment Tagging Master Control Document progress to ~90% to start loop descriptions this month with Kelly Garrod.
- South WTP Construction
  - Piping is coming in next week.
  - Handrail and stairs are complete.
  - It is anticipated the contractor will be complete with the piping work in January of 2024.

### Seven Million Gallon Tank

- We are having a preconstruction meeting on January 9 with Connell.
- Tanco is pulling their usual process and does not want to do the repairs that are required.
- We had a discussion with Connell about Tanco and hopefully we have everything worked out.

### Five Million Gallon Steel Tank

- Bids will be going out in January of 2024 for recoating of the 5 MG tank with Work starting in October of 2024.







# **Carter Lake Filter Plant**

## **AGENDA ITEM SUMMARY**

**ITEM NUMBER: 6.1**

**SUBJECT: Project Update**

**STAFF: Darrell Larson, Plant Superintendent**

**ACTION REQUEST: None, informational item**

---

**Pre-Treatment Project-** Wesco working on piping modification for the South Plant.

**North Plant Valve Replacement-** We are still awaiting the arrival of the remaining 16" valves and the 18" valves.

**North Plant Caustic Room Floor Re-Coating-** We received quotes from Wesco and Epoxy Colorado for recoating the floor. No response from Coblaco. We have chosen Epoxy Colorado to recoat the caustic room floor. They are scheduled for the week of 1/15/24.

**Road And Berm Improvements-** All work has been completed by NCC.

**Scada Upgrade-** Logical Systems Inc. was contracted for the scada upgrade which is in progress.

Estimated completion date: March 1<sup>st</sup>.



# **Carter Lake Filter Plant**

## **AGENDA ITEM SUMMARY**

**ITEM NUMBER:** 7

**SUBJECT:** December Operations and Maintenance Report

**STAFF:** Bryan Beberniss, Chief Operator

**ACTION REQUEST:** None, informational item

---

### **Carter Lake Reservoir**

- The Lake level as of 12/31/23 was ~85,900 acre-ft (information provided by northernwater.org)

### **Flows**

- The average daily demand for December was 9.5MGD, up from 9.1 in 2022.

### **North Plant**

- Ted from LSI was called in on December 19<sup>th</sup> to fix some SCADA communication issues.

### **South Plant**

- We initiated an extended shutdown of the South Plant on December 12<sup>th</sup> for annual maintenance and the pre-treatment expansion piping project.
- The East and West recycle ponds were drained and cleaned for the extended shutdown
- The Clearwell and all but two filters have been cleaned, inspected, and drained for extended shutdown.
- We will be doing some painting on filters 17 and 18 in house while the plant is shutdown. Both filters have been pressure washed and are being prepped for paint.



# Carter Lake Filter Plant

## AGENDA ITEM SUMMARY

ITEM NUMBER: 8

SUBJECT: December 2023 Water Quality Report

STAFF: Justin Kane – Lead Shift Operator

ACTION REQUEST: None, informational item.

<b>CLFP Finished Water Quality Summary</b>					
All parameters were within acceptable limits					
Test Parameter/Sample Location	Units of Measure	CLFP Goal	Average of Results		Regulated Level (MCL)
			Avg.	Low	
Free Chlorine – Mariana Pumphouse	mg/L	1.1	1.2	1.0	0.2 - 4.0
Free Chlorine – 7 MG Tank	mg/L	1.1	O/S	O/S	0.2 - 4.0
pH – Mariana Pumphouse	su	7.4	7.5		TT
pH – 7 MG Tank	su	7.4	O/S		TT
Fluoride – North Plant Clearwell	mg/L	0.8	0.70		4
Fluoride – 7 MG Tank	mg/l	0.8	O/S		4
Orthophosphate – Mariana Pumphouse	mg/L	0.2	0.20		n/a
Orthophosphate – 7 MG Tank	mg/L	0.2	O/S		n/a
TOC – North Plant CFE	mg/L	< 2.0	1.98		n/a
TOC – South Plant Clearwell	mg/L	< 2.0	O/S		n/a
Chlorite – North Plant Clearwell	mg/L	< 0.5	0.40		1.0 mg/L
Chlorite – 7 MG Tank	mg/L	< 0.5	O/S		1.0 mg/L
Chlorine Dioxide – North Plant Clearwell	mg/L	n/a	0.12		0.8 mg/L
Chlorine Dioxide – 7 MG Tank	mg/L	n/a	O/S		0.8 mg/L
Combined Temperature	°F	n/a	48		n/a



# **Carter Lake Filter Plant**

## **AGENDA ITEM SUMMARY**

**ITEM NUMBER: 9**

**SUBJECT: Manager's Notes**

**STAFF: Rick Whittet, Plant Manager**

**ACTION REQUEST: None, informational item.**

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**Audit Engagement Follow Up** – The Engagement Letter was signed and returned to BDO on December 14<sup>th</sup>.

**Insurance Policies** – Our insurance carrier is now TCW Risk Management effective January 1<sup>st</sup>. We added the terrorism clause to the policy as discussed at the last board meeting.

**Safety Training** – December's training session was postponed to January due to scheduling conflicts.

**Other** – My wife Courtney is having surgery on January 10<sup>th</sup>. I don't expect to attend the board meeting, but I will be available via phone.

End of Report

# CARTER LAKE FILTER PLANT PRETREATMENT UPDATES

## ITEM NO. 6D

JANUARY 18, 2024

### Background Summary:

#### Projects:

##### Dry Creek Pump Station

- Majority of the submittals are complete. We are still waiting on a control panel submittal and a few minor submittals.
- The VFD for the pump should be delivered in the next week.
- Pump delivery is still late March or early April.
- Pipe delivery will be in February.
- Completion Date is estimated at April of 2024. currently.

#### Pretreatment

##### Bullet Points for DAF Pretreatment Progress

- AWC DAF Submittals are ~60% complete
  - AWC has started the purchasing process with recent approvals
- AWC DAF Design sufficient to progress DAF Pretreatment Building design to ~20%
- DAF Pretreatment Report to CDPHE (Basis of Design) is ~90% complete with plans to submit by end of March 2024.
- Electrical Designer solidified to start electrical design for Pretreatment & Filter Expansion in December 2023 with Cross Canyon Engineering
- Architectural Design for South Filter Expansion progress to ~50% complete.
- Mechanical Design for South Filter Expansion progress to ~25%
- Civil Yard Piping and Pretreatment Building positioning progress to ~25%
- Overall Plans & Specifications progress to ~35% with goal for 60% by end of March 2024.
- Equipment Tagging Master Control Document progress to ~90% to start loop descriptions this month with Kelly Garrod.
- South WTP Construction
  - Piping is coming in next week.
  - Handrail and stairs are complete.
  - It is anticipated the contractor will be complete with the piping work in January of 2024.

##### Seven Million Gallon Tank

- We are having a preconstruction meeting on January 9 with Connell.
- Tanco is pulling their usual process and does not want to do the repairs that are required.
- We had a discussion with Connell about Tanco and hopefully we have everything worked out.

##### Five Million Gallon Steel Tank

- Bids will be going out in January of 2024 for recoating of the 5 MG tank with Work starting in October of 2024.

**BOARD ACTION SUGGESTED:** As appropriate by Board.

# TAP FEE AGREEMENTS

## ITEM NO. 7A

**JANUARY 18, 2024**

### Summary:

The following have applied for new meter sets and need Board execution on the Tap Fee Agreement.

	OWNER	TAP SIZE	LOCATION
1			
2			
3			
4			

### District taps sold in 2023:

	Qtr	Budget	5/8"	3/4"	1"	1.5"	2"		Qtr	Budget	5/8"	3/4"	1"	1.5"	2"
January	0	1	0	0	0	0	0	July	1	0	1	0	0	0	0
February	0	0	1	0	0	0	0	August	0	1	0	0	0	0	0
March	4	0	0	0	0	0	0	September	0	1	0	0	0	0	0
April	0	0	1	0	0	0	0	October	0	0	0	0	0	0	0
May	0	1	0	0	0	0	0	November	0	2	1	0	0	0	0
June	1	0	0	0	0	0	0	December	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### The following taps have been purchased in the Towns for 2023:

TOWN TAPS	5/8"	3/4"	1"	1.5"	2"	3"	4"
Dacono	64						
Firestone	9			2			
Frederick	103	2	1	1	1		1
Kersey	3						
<b>TOTAL</b>	<b>179</b>	<b>2</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>1</b>

**\*Dacono = used 43 prepaid taps\***

SOLD HISTORY	2023	2022	2021	2020	2019	2018
CW Quarter	6	9	3	0	0	0
CW Budget	6	7	23	36	27	25
CW 5/8"	4	7	17	16	35	47
CW 3/4"	0	0	1	1	4	5
CW 1"	0	0	0	0	1	3
CW 2"	0	0	0	1	1	1
CW 4"	0	0	0	0	0	1
<b>SOLD HISTORY</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>
TOWN 5/8"	179	229	389	410	373	162
TOWN 3/4"	2	1	8	6	2	7
TOWN 1"	1	2	10	1	7	4
TOWN 1.5"	3	2	4	1	10	24
TOWN 2"	1	0	0	2	2	0
TOWN 3"+	1	0	0	0	0	1

**BOARD ACTION SUGGESTED:** Approve Tap Fee Agreements.

# **NISP – 20<sup>TH</sup> INTERIM AGREEMENT**

## **ITEM NO. 7B (1-9)**

**JANUARY 18, 2024**

The Northern Water Board of Directors approved the Twentieth Interim Agreement with the Northern Integrated Supply Project Water Activity Enterprise. Please review the Agreement.

### **BOARD ACTION SUGGESTED:**

**APPROVE TWENTIETH INTERIM AGREEMENT WITH THE NORTHERN INTEGRATED SUPPLY PROJECT WATER ACTIVITY ENTERPRISE, FOR PARTICIPATION IN THE NORTHERN INTEGRATED SUPPLY PROJECT.**





# INVOICE 12012

## NISP, Northern Colorado Water Conservancy District

DATE: December 7, 2023

220 Water Avenue  
Berthoud, CO 80513

Phone 800-369-7246 Fax 1-877-851-0017

TO Central Weld County Water District  
2235 2<sup>nd</sup> Avenue  
Greeley, Colorado 80631-7203

PAYMENT TERMS	CONTACT PERSON	FEIN NUMBER				
Feb. 1, 2024	Carl Brouwer	84-6000204				

	DESCRIPTION	TOTAL
	Twentieth Interim Agreement Northern Integrated Supply Project (NISP)  <b>Please Note New Remittance Address:</b> 220 Water Avenue Berthoud, CO 80513	\$2,388,750.00
<b>TOTAL</b>		<b>\$2,388,750.00</b>

Please contact Carl Brouwer at 970-622-2298 if you have any questions.

TWENTIETH INTERIM AGREEMENT WITH THE  
NORTHERN INTEGRATED SUPPLY PROJECT WATER ACTIVITY ENTERPRISE,  
FOR PARTICIPATION IN THE  
NORTHERN INTEGRATED SUPPLY PROJECT

This Agreement is made and entered into as of \_\_\_\_\_, 20\_\_, by and between the Northern Integrated Supply Project Water Activity Enterprise, a government-owned business within the meaning of Article X, § 20(2)(d) of the Colorado Constitution, organized pursuant to C.R.S. §§ 37-45.1-101 et seq., owned by the Northern Colorado Water Conservancy District, and whose address is 220 Water Avenue, Berthoud, Colorado 80513 (the “NISP Enterprise”), and Central Weld County Water District Water Activity Enterprise, organized pursuant to C.R.S. § 37-45.1-101 et seq., and owned by Central Weld County Water District, a Colorado special district and quasi-municipal corporation, whose address is 2235 2<sup>nd</sup> Avenue, Greeley, Colorado 80631-7203 (“Participant”).

Recitals

- A. The NISP Enterprise is developing a water project (the “Project”) for the purpose of developing a new reliable water supply for the beneficial use of the Participant and other entities.
- B. Overall Project costs will be divided among the entities that participate in the Project.
- C. The First, Second, and Fourth Phases of the Project, and years one through six of the Third Phase, have been completed.
- D. The Third Phase, Years 7 through 20 (hereinafter referred to as “Phase 3A”), will consist of further agency consultation, permitting with the U.S. Army Corps of Engineers and other agencies, compliance with the National Environmental Policy Act and other requirements for federal permitting, field work, and analysis for permitting, modeling, and other activities related to designing and permitting the Project.
- E. The Fifth Phase of the Project consists of the Glade Reservoir final design, Highway 287 relocation final design and CM/GC design involvement, and completion of the Galeton Dam preliminary design.
- F. The Sixth Phase involves continued NISP conveyance delivery refinement, South Platte Water Conservation Project negotiations, land and easement definition and purchase, and potential advancement of time-sensitive mitigation activities.
- G. The Seventh Phase involves the development of a NISP Allotment Contract, financial project planning, legal defense of the Project permits, and overall project administration.
- H. It is necessary that the NISP Enterprise pursue Phases 3A, 5, 6, and 7 of the Project at this time in order to be able to complete the Project on the time schedule desired by the participants.

- I. Pursuing Phases 3A, 5, 6, and 7 of the Project on behalf of the participants will require continued funding from the participants.

Agreement

1. The Participant agrees to participate in Phases 3A, 5, 6, and 7 of the Project, under and pursuant to the terms and conditions of this Agreement. The Participant acknowledges that it shares a common interest in development of the Project and that privileged material may be shared with the Participant from time to time. A description of Phase 3A, Phase 5, Phase 6, and Phase 7 is included in **Exhibit A**. Participation in this Agreement in no way obligates the Participant to participate in subsequent phases of the Project or to continue involvement in the Project in any manner.
2. For the purposes of cost allocation in Phase 3A, Phase 5, Phase 6, and Phase 7, the cost is based upon the Participant's base requested capacity divided by the total requested base Project yield. The Participant's initial base requested capacity in the Project is 3,500 acre-feet of water yield. Attached hereto as **Exhibit B** is a table showing the currently anticipated permitted capacity in the Project and the pro rata share of the costs of the Project for 2024 for each Participant. The costs covered by this Agreement shall be separate from costs covered by the NISP Phase I Agreement between the NISP Enterprise and the Participant. The Participant may request a reduction or increase, in base requested capacity, which will be implemented by the NISP Enterprise so long as any costs of design, environmental studies, permitting or other matters are paid by the Participant pursuant to its pro-rata cost basis. If a reduction in the Participant's base requested capacity is made, the formula for allocation of costs among the participants shall be changed accordingly so that all participants bear a pro rata share of the Phase 3A, Phase 5, Phase 6, and Phase 7 costs of the Project after the change based on their final base requested capacities. For purposes of the environmental analysis for the Project, the Participant's permitted capacity in the Project is 3,500 acre-feet of water yield. In the event that the Participant's base requested capacity is increased or decreased, the Participant's permitted capacity shall be increased or decreased in the same percentage as the percentage increase or decrease of the base requested capacity.
  - a. In the event that a Participant transfers a portion of its base requested capacity to a third-party entity during the term of this Agreement, the Participant may allocate the pro-rata cost associated with the transferred capacity to the third-party entity, or in the event that the cost is not allocated to the third-party entity, the associated pro-rata cost obligation shall remain with the signatory Participant herein.
  - b. Any transfer of base requested capacity must be approved by the NISP Enterprise Board of Directors prior to transfer.
3. The Participant agrees to provide to the NISP Enterprise funds for its pro rata share of the anticipated 2024 costs necessary for Phase 3A, Phase 5, Phase 6, and Phase 7 of the Project. The NISP Enterprise estimates that the Participant's pro rata share of the costs of

the Project is \$2,388,750 for 2024. The Participant will pay the NISP Enterprise its pro rata share of these 2024 costs on or before January 15, 2024. The NISP Enterprise will invoice the Participant for this payment. These estimated costs will not be increased or exceeded without the prior written approval of the Participant. Participant funds that are not expended during Phase 3A, Phase 5, Phase 6, and Phase 7 will be rebated back to each participant pro rata based on each participant's contribution of funds to the Project in Phase 3A, Phase 5, Phase 6, and Phase 7.

4. In the event that the Participant fails to make the payment set forth above at the specified time, the NISP Enterprise shall have the right to terminate this Agreement and cease all work on the Project for the benefit of the Participant. The NISP Enterprise shall give the Participant thirty (30) days' advance written notice of its intention to terminate this Agreement and cease work on the Project for the Participant's benefit under this paragraph. The Participant shall have until the end of said 30-day period in which to make all past due payments in full in order to cure its default hereunder. The Participant shall in any event be responsible for its pro rata share of the 2024 costs of Phase 3A, Phase 5, Phase 6, and Phase 7 of the Project actually incurred by the NISP Enterprise up to the date of termination of this Agreement.
5. The NISP Enterprise agrees to diligently pursue Phase 3A, Phase 5, Phase 6, and Phase 7 of the Project in good faith to the extent that funds therefor are provided by the Participant under this Agreement and by other participants under similar agreements. By entering into this Agreement and accepting payments from the Participant, the NISP Enterprise does not obligate itself to, nor does the NISP Enterprise warrant that it will, proceed with the Project beyond Phase 7 or that it will construct or operate the Project. At the end of Phase 7, the NISP Enterprise will determine after consultation with the participants whether to proceed with the Project. The NISP Enterprise agrees that, if the participants provide all required funding, if the NISP Enterprise has the ability, and if the Project is feasible and practical, it will pursue the construction and operation of the Project if requested to do so by a sufficient number of participants to fully fund the Project. In the event that the NISP Enterprise decides not to proceed with the Project, it will so notify the Participant and this Agreement will immediately and automatically terminate upon the giving of such notice.
6. In the event of termination of the Project, the Participant shall not be entitled to any return of funds paid to the NISP Enterprise for the Project, unless payments by participants exceed the NISP Enterprise's costs as of the date the Project is terminated, in which case a pro rata refund will be made. In the event of such termination, the Participant shall be entitled to receive copies of any work products developed by the NISP Enterprise or its consultants on behalf of the Participant, and NISP Enterprise Board shall, in its sole discretion: (i) convey to the Participant, as a tenant in common with all other participants who have not been terminated under paragraph 4 above, a pro rata interest in all real and personal property acquired by the NISP Enterprise for the Project with funds provided under this Agreement or similar agreements with other participants; or (ii) disburse to the Participants the proceeds of any sale of assets in proportion to each Participant's Cost Share.

7. The Participant shall have the right to assign this Agreement and the Participant's rights hereunder, with the written consent of the NISP Enterprise, which consent shall not be unreasonably withheld, to any entity that is eligible to receive water deliverable through the Project and that is financially able to perform this Agreement.
8. In the event that this Agreement is terminated for any reason, the Participant shall not be entitled to any return of any funds paid to the NISP Enterprise for the Project except as provided in Paragraphs 3 and 6 above for those participants who have not been terminated under Paragraph 4 above, and the NISP Enterprise shall have no further obligations to the Participant.
9. Notwithstanding any other provision of this Agreement to the contrary, the Participant's maximum financial obligation under this Agreement shall be the payment of \$2,388,750 set forth in paragraph 3 above. The Participant shall have the right to terminate this Agreement at any time. In the event of such termination, each of the parties hereto shall be immediately released from all obligations recited herein as if this Agreement had not been entered into.
10. In the event that additional costs must be incurred for Phase 3A, Phase 5, Phase 6, and Phase 7 in 2024, the parties may amend this Agreement in writing to provide for further payment by the Participant of the costs for 2024. However, the Participant is not obligated under this Agreement to pay any costs for Phase 3A, Phase 5, Phase 6, and Phase 7 beyond the costs stated in paragraph 3 above.
11. This Agreement shall be interpreted under the laws of the State of Colorado. Venue for any disputes concerning this Agreement shall be in the Weld County, Colorado, District Court.
12. Nothing in this Agreement shall be construed to waive the protections and immunities afforded the NISP Enterprise and the Participant under the Colorado Governmental Immunity Act, C.R.S. § 24-10-101 et seq., and any similar or successor statutes of the State of Colorado.
13. Except for the obligation to pay money, neither party shall be liable to the other party for any delay or inability to perform its obligations hereunder by reason of acts of God, acts of the public enemy, riot, civil commotion, insurrection, acts or failure to act of governmental authorities, war, pandemic, or any other cause or causes beyond the party's reasonable control.
11. This Agreement is the entire agreement between the NISP Enterprise and the Participant regarding participation in Phase 3A, Phase 5, Phase 6, and Phase 7 of the Project and shall be modified by the parties only by a duly executed written instrument approved by the Participant and the NISP Enterprise's Board of Directors.
12. This Agreement is subject to approval by the NISP Enterprise's Board of Directors and

shall become binding on the NISP Enterprise only upon such approval.

**CENTRAL WELD COUNTY WATER DISTRICT  
WATER ACTIVITY ENTERPRISE,**  
organized pursuant to C.R.S. § 37-45.1-101 et seq., and owned by Central Weld County  
Water District, a Colorado special district and quasi-municipal corporation

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**THE NORTHERN INTEGRATED SUPPLY PROJECT WATER ACTIVITY  
ENTERPRISE**

By: \_\_\_\_\_

Bradley D. Wind, P.E.  
General Manager

**EXHIBIT A**  
**DESCRIPTION OF PHASE 3A, PHASE 5, PHASE 6, and PHASE 7**  
**NORTHERN INTEGRATED SUPPLY PROJECT**

Phase 3A consists of a continuation of the permitting work associated with NISP. The work in 2024 will largely be remaining efforts in support of the final 404 permit and Record of Decision, potential minor modification of the 404 permit, mitigation development, and continuation of the Larimer County IGA process. Additionally, there will be work in support of the public information effort for NISP as well as overall Northern Water administration and legal support.

Phase 5 will consist of the Glade Reservoir facility design advancement and necessary geotechnical work and Highway 287 relocation final design.

Phase 6 involves the following additional 2024 activities:

- NISP conveyance will continue to be refined including evaluation of Participant flow requirements, pipeline sizing and route refinement, delivery system exchange potential, C-BT exchange potential, conveyance cost estimating, and cost allocation methodology development.
- South Platte Water Conservation Project negotiations will be advanced with the affected ditch companies and shareholder cooperative agreements will be developed.
- Land and easement requirements will be more specifically identified and acquired.
- Mitigation plans will continue to be advanced, and time sensitive mitigation activities may be pursued.

Phase 7 involves the following 2024 activities:

- Project financial planning
- Allotment contract development
- Legal defense of the Army Corps of Engineers 404 permit, and the Larimer County 1041 Permit.
- Potential activities associated with the City of Fort Collins' 1041 permit process.

**EXHIBIT B**  
**PARTICIPANT YIELD AND COSTS**  
**PHASE 3A, PHASE 5, PHASE 6, and PHASE 7**



<b>Northern Integrated Supply Project</b>		<b>Rev. 1.1</b>	<b>10/24/2023</b>	
<b>Year 2024 Preconstruction Budget</b>				
<b>Interim Contract 20</b>				
<b>Item</b>	<b>Updated Cost</b>			
NISP Owners Representative	\$	300,000		
Glade Final Design Activities	\$	10,000,000		
HW 287 Design Activities	\$	1,600,000		
HW 287 CMGC	\$	600,000		
HW 287 Utility Relocation Design	\$	200,000		
NISP Delivery Refinement	\$	3,000,000		
River Intake Predesign and Design	\$	400,000		
Environment&Mitigation	\$	4,000,000		
Financing Consultant/Bond Counsel	\$	200,000		
WQ Sample Testing/Studies	\$	300,000		
Northern Water Labor	\$	2,000,000		
Northern Water Indirect	\$	800,000		
Legal	\$	700,000		
Communications	\$	100,000		
ROW-Land Appraisal/Title/Survey	\$	200,000		
Pipeline Easements/Property	\$	3,000,000		
SPWCP Negotiations	\$	200,000		
Contingency/Other (10%)	\$	2,700,000		
<b>Total</b>	\$	<b>30,300,000</b>		
Approximate Carryover from 2023	\$	3,000,000		
<b>Total Requested of Participants for 2024</b>	\$	<b>27,300,000</b>		
<b>Participant</b>	<b>Project Yield</b>	<b>Percent of</b>	<b>2024</b>	
	<b>(Acre-ft)</b>	<b>Project</b>	<b>Budget</b>	
Central Weld Co. W.D.	3,500	8.75%	\$	2,388,750
Dacono	1,250	3.13%	\$	853,125
Firestone	1,300	3.25%	\$	887,250
Frederick	2,600	6.50%	\$	1,774,500
Eaton	1,300	3.25%	\$	887,250
Erie	6,500	16.25%	\$	4,436,250
Evans	1,200	3.00%	\$	819,000
Fort Collins-Loveland. W.D.	3,400	8.50%	\$	2,320,500
Fort Lupton	2,050	5.13%	\$	1,399,125
Fort Morgan	3,600	9.00%	\$	2,457,000
Lafayette	1,800	4.50%	\$	1,228,500
Lefthand W.D.	4,900	12.25%	\$	3,344,250
Morgan County Q.W.D.	1,300	3.25%	\$	887,250
Severance	2,000	5.00%	\$	1,365,000
Windsor	3,300	8.25%	\$	2,252,250
<b>Total</b>	<b>40,000</b>	<b>100.00%</b>	\$	<b>27,300,000</b>

# **TABLE ROCK PRESENTATION**

## **ITEM NO. 7C**

**JANUARY 18, 2024**

A presentation will be made by Table Rock for the new treatment plant.

### **BOARD ACTION SUGGESTED:**

As appropriate by Board.

# **CW-LT JOINT MEETING**

## **ITEM NO. 7D**

**JANUARY 18, 2024**

Please have agenda items you would like discussed at the Joint Meeting on February 28, 2024 and confirmation if you will be able to attend.

The meeting will be at the Double Tree Hotel in downtown Greeley.

### **BOARD ACTION SUGGESTED:**

As appropriate by Board.

# **EXECUTIVE SESSION**

## **ITEM NO. 7E**

**JANUARY 18, 2024**

Motion to go into Executive Session:

Executive Session - §24-6-402(4)(e), C.R.S., concerning negotiations.

### **BOARD ACTION SUGGESTED:**

Information Only.